

## AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Bowerhill Village Hall, Halifax Road, Bowerhill, Melksham, SN12 6SN.  
**Date:** Wednesday 24 March 2010  
**Time:** 7.00 pm

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Including the parishes of Atworth, Broughton Gifford, Bulkington, Great Hinton, Keevil, Melksham, Melksham Without, Poulshot, Seend, Semington, Steeple Ashton.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to , on 012225 776655 ext: 115 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) [abbi.gutierrez@wiltshire.gov.uk](mailto:abbi.gutierrez@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Rod Eaton, Melksham North (Vice-Chair)  
Cllr Mark Griffiths, Melksham Without North  
Cllr J Hubbard, Melksham South

Cllr Stephen Petty, Melksham Central  
Cllr Jonathon Seed, Summerham and Seend (Chairman)  
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p style="text-align: center;"><b><u>Items to be considered</u></b></p> <p>1. <b>Chairman's Welcome, Introduction and Announcements</b></p> <ul style="list-style-type: none"> <li>• Review of Special Educational Needs provision.</li> <li>• Flooding: request for information from Parish and Town Councils.</li> <li>• Gypsy and Traveller Consultation.</li> </ul> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Declarations of Interest</b></p> <p><b>Councillors and stakeholders are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</b></p> <p>4. <b>Minutes (Pages 1 - 10)</b></p> <p>To approve and sign as a correct record the minutes of the meeting held on 3 February 2009.</p>	<p><b>(7:00pm)</b></p>
<p>5. <b>Partner Updates (Pages 11 - 22)</b></p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>a. Community Area Partnership Representative (Colin Goodhind)</li> <li>b. Wiltshire Police (David Cullop)</li> <li>c. Wiltshire Fire and Rescue Service</li> <li>d. NHS Wiltshire</li> <li>e. Melksham Town Council</li> <li>f. Parish Council Nominated Representatives</li> </ul>	<p><b>(7:10pm)</b></p>

6. **Your Local Issues** (*Pages 23 - 26*)
- a. Planning future Council service delivery into the Melksham Public Service Campus – presentation from Neil Ward (Strategic Property, Wiltshire Council) followed by a round table discussion. (7:20pm)
  - b. Lorry Parking in Melksham – initial feedback from survey resulting from issues raised by residents near King St car park - Kirsty Wilson (Mouchel) (7:50pm)
- Any Other Urgent Questions of Public Concern (8:00pm)
7. **Grants & Area Board Budget** (*Pages 27 - 72*) (8:10pm)
- The Chairman to provide an update on the Area Board budget.
- Community Area Grants** (8:15pm)
- Councillors will be asked to consider the Community Grant Reports (attached) and vote on the following applications:
- a) **Melksham and District French Twinning Association** have applied for a grant of **£970** towards the cost of promotional material to advertise events to celebrate the 30<sup>th</sup> anniversary of the twinning of the association.
  - b) **Beanacre Cricket Club** have applied for a grant of **£2554** towards the purchase of Portable Nets, All Weather Playing Surface and Cricket Bowling Machine.
  - c) **Great Hinton Parish Council** have applied for **£370** towards the refurbishment of a historic telephone box.
  - d) **St Mary's Church, Steeple Ashton** have applied for **£829** for the purchase of two commercial 3m x 6m gazebos.
  - e) **Seend Playgroup** have applied for **£4528** for play equipment.
  - f) **Queensway TARA** have applied for **£980** to run a community event in Apr/May to interest local people in our community garden project and prepare a community herb garden.
  - g) **Keevil Neighbourhood Watch** have applied for **£1000** towards the purchase of 160 packs of 'smart water' style property marking equipment.

**h) Melksham Community Radio** have applied for **£1000** for studio equipment hire.

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|--|------------------------|
| <p>8. <b>Performance Reward Grant Scheme</b> (<i>Pages 73 - 84</i>)</p> <p>The Chairman to provide an update of applications submitted so far.</p> <ul style="list-style-type: none"><li>a. Semington Football Club</li><li>b. Steeple Ashton Sports Pavilion</li><li>c. Community Payback</li></ul> | <p><b>(8:35pm)</b></p> |
| <p>9. <b>Cabinet Member Questions</b></p> <p>Cllr Stuart Wheeler, Cabinet Member for Leisure to introduce his portfolio and take any questions.</p>  | <p><b>(8:45pm)</b></p> |
| <p>10. <b>Future Meeting Dates</b></p> <p>Wednesday 26 May – Seend Community Centre.</p> <p>Wednesday 28 July – Shaw School.</p>   | <p><b>(8:55pm)</b></p> |
| <p>11. <b>Melksham Area Board Forward Work Plan</b> (<i>Pages 85 - 86</i>)</p>   |                        |
| <p>12. <b>Evaluation &amp; Close</b></p> <p>Please complete the pink evaluation sheet in your packs.</p>   | <p><b>(9:15pm)</b></p> |

**Area Board Issues Process:**

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date. There is also a print out of recent issues in your agenda papers.

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardsissuestracking.htm>

You can also submit issues online for the area board to consider, or fill in an issues sheet by hand. [https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)





## MELKSHAM AREA BOARD

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### **DRAFT MINUTES OF THE MELKSHAM AREA BOARD MEETING HELD ON 3 FEBRUARY 2010 AT BROUGHTON GIFFORD VILLAGE HALL, THE STREET, BROUGHTON GIFFORD, SN12 8PN..**

#### **Present:**

Cllr Rod Eaton (Vice-Chair), Cllr Mark Griffiths, Cllr J Hubbard, Cllr Stephen Petty, Cllr Jonathon Seed (Chairman) and Cllr Roy While  
Cllr Fleur de Rhe-Philippe (Cabinet member)

#### **Also Present:**

##### **Parish and Town Councillors**

Charles Boyle (Atworth PC), Richard Coward & Peter Atkins (Broughton Gifford PC), Calum Ogilvie & Sally Oliphant (Bulkington PC), Myra Link & Jerry Wickham (Keevil PC), Paul Clark (Melksham Without PC), Steve Housby Poulshot PC), J Savage (Seend PC), Paul Bowyer & Ron Robinson (Semington PC) and Richard Wiltshire (Melksham TC).

##### **Partners**

Wiltshire Police – Insp David Cullop & Sgt Mel Rolph  
Wiltshire Police Authority – Angus Macpherson  
Wiltshire Fire and Rescue Service – Glyn Moody  
Community Area Partnership – Colin Goodhind

##### **Officers**

Abbi Gutierrez (Community Area Manager),  
Kevin Fielding (Democratic Support Officer) and Ken Oliver (Canal Officer)

**Members of Public in Attendance: 12**

**Total in Attendance: 50**

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#### **1. Chairman's Welcome, Introduction and Announcements**

The Chairman welcomed everyone to the Broughton Gifford Village Hall.

The Chairman introduced Fleur de Rhe-Philippe, (Wiltshire Council cabinet member for Finance, Performance and Risk) who was in attendance for this meeting.

The Chairman then introduced all the Wiltshire Council members in attendance.

2. **Apologies for Absence**

There were no apologies for absence.

3. **Declarations of Interest**

Name	Item	Type of Interest	Nature of Interest	Action
Councillor Rod Eaton	Agenda Item No.7 Community Area Grants – (1) Shaw & Whitley Pre School  (2) Melksham Without Parish Council	Personal	Member of Melksham Town Council	Would view this application with an open mind
Councillor Mark Griffiths	Agenda Item No.7 Community Area Grants – (1) Shaw & Whitley Pre School	Personal	Member of Melksham Town Council	Would view this application with an open mind
Councillor Mark Griffiths	(2) Melksham Without Parish Council	Personal	Member of Melksham Town Council	Would view this application with an open mind
Councillor Jon Hubbard	Agenda Item No.7 Community Area Grants – (1) Shaw & Whitley	Personal	Member of Melksham Town Council	Would view this application with an open mind



	Pre School  (2) Melksham Without Parish Council			
Councillor Steve Petty	Agenda Item No.7 Community Area Grants – (1) Shaw & Whitley Pre School (2) Melksham Without Parish Council (8) Info Zone – the home work club	Personal	(1 & 2) Member of Melksham Town Council  (8)Treasurer and helper to a satellite Info Zone homework club	Would view this application with an open mind

#### 4. **Minutes**

##### **Decision**

**The minutes of the meeting held on 16 December 2009 were agreed as a correct record of the meeting and signed by the Chairman.**

#### 5. **Partner Updates**

Melksham Community Area Partnership: Mr Colin Goodhind gave the MCAP update.

Points made included:

- Over 100 people attended a MCAP consultation event held on Sat 23<sup>rd</sup> January at Melksham Town Hall. The partnership will be providing the board with feedback from this consultation at the March area board.

- As part of the event MCAP had compiled over sixty pages of feedback from a survey carried out on the Core Strategy consultation, this had been submitted to Wiltshire Council.
- MCAP thanked Jim Sherry, (Wiltshire Council) for his help with the consultation process.
- A waterways theme group would be established during February 2010 to feed into the development work taking place on the proposed Wilts & Berks canal project.
- There were plans to establish a Health theme group.
- MCAP were keen to foster working links with the local villages.

Wiltshire Police: Inspector David Cullop updated the meeting on current policing activities in the Melksham community area. The Inspector reminded the meeting of the Christmas “Lock it or lose it” campaign which had offered good practical advice on home security, Insp Cullop advised that this had been a successful campaign for Wiltshire Police.

The written update distributed with the agenda was noted.

Inspector Cullop then introduced Angus Macpherson - (Independent Member of the Wiltshire Police Authority) who gave a brief power point presentation that outlined what the Wiltshire Police Authority did, who they were and what could they do for the residents of Wiltshire.

Points made included:

- The Wiltshire Police Authority wanted the opinions of local people as to their priorities for the service of Policing they received in the future.
- How much would local people be prepared to pay next year for their police force.
- What changes would they like to see in local policing.
- Where your council tax money is spent on policing Wiltshire.
- Neighbourhoods expected good response times from it’s police service.

Mr Macpherson advised that the Wiltshire Police Authority would be sending out e-mails and letters to find out just what Wiltshire residents think their Policing priorities should be.

Wiltshire Fire and Rescue Service: Glyn Moody updated the meeting on current Wiltshire Fire and Rescue activities in the Melksham community, it was noted that a “Black Dog” event was planned to be held on the 8 February at the Spitfire retail park in Trowbridge, these events target young people who use the retail park in their cars.

The written update distributed with the agenda pack was noted.

NHS Wiltshire: The written update distributed with the agenda was noted.

The Town Council, Parish Councils and partners were given the opportunity to give any updates,

Melksham Without: Cllr Paul Clark (representing Cllr Mike Mills who was unable to attend the meeting)

Cllr Clark advised that minute 6 Partner Updates of the previous meeting in the NHS Wiltshire section said ‘..... Melksham residents were unhappy.....’ and that Cllr Mills reported that it was Melksham general practitioners who were unhappy. Cllr Clark had sight of a number of review papers available from the NHS Wiltshire website and had been provided with other data that he had requested all indicating a high standard of nursing care available from 7am to 10pm in Melksham. Aware that NHS Wiltshire were not sending a representative to the meeting to answer the queries raised at the last meeting Cllr Clark had been given the following statement from NHS Wiltshire –

We dispute the view that was expressed by the two local doctors that the service is only working 9 hours a day since, in Melksham, it has been working 7am – 10pm since late 2007. None of the local practices have raised this as a concern with the PCT and there is no evidence to support the claim.

Cllr Clark recommended that Melksham Without PC Parish Clerk should write to the Melksham general practitioners suggesting that they contact NHS Wiltshire direct detailing all their concerns about the nursing service with a view to resolving the differences and request that they should keep the Clerk informed of their progress.

The Chairman advised that this matter would be referred to the Melksham Community Partnership’s health theme group to look into in greater detail.

Melksham Without also raised the issue of the proposed Bowerhill village green application, they were advised that this issue would form part of the 24 March, Melksham Area Board meeting agenda.

Poulshot: Mr Steve Housby raised the issue of possible funding from the Area Board for Rowde Primary School.

Mr Housby was advised that the Community Area Manager would look at possible funding streams.

The Chairman thanked all partners for their respective updates.

## 6. **Your Local Issues**

### a. Wilts & Berks Canal Project, Melksham Link

Ken Oliver - (Canal Officer, Wiltshire Council) gave a brief presentation on the proposed Melksham link of the Wilts & Berks canal project.

Points made included:

- An exciting opportunity for Melksham to have a new waterway.
- Large and small businesses are likely to prosper from the revenue generated by this new waterway.
- New habitats for wildlife.
- Good community facilities and opportunities for volunteering groups to become involved.
- Better disabled access to the river Avon when the new link is constructed.
- Work should start during 2010, with a completion date of 2014.

The Chairman thanked Ken Oliver for his informative presentation.

### b. Flood Planning Update

Cllr Jonathon Seed - (Chairman of Operational Flood Working Group) gave update on Wiltshire flood planning.

Points made included:

- The creation of Wiltshire Council had meant that one council now pulls all partner agencies together for a more joined up approach to flood planning.
- Local people have local knowledge of where their area is likely to flood, and as such need to be engaged by Parish, Town and Wiltshire Council if effective flood planning measures are to be drawn up.

- Wiltshire Council is keen to see Parish Councils set up flood working groups that can feed into the process.
- Parishes and residents are encouraged to raise flood related concerns at their Area Board, when there is a problem Wiltshire Council want to find a solution.

c. Feedback from Health and Well-being Fair and Workshop, held on 28 January

Abbi Gutierrez - (Melksham Community Area Manager) gave a brief update of the events from the health fair.

Points made included:

- Excellent feedback was received on the day about this event, a wide range of health and well being services and organisations were on hand to give practical advice.
- A workshop by NHS Wiltshire launched the new “NHS health priorities”, which look at how towns across Wiltshire compare in health related matters.
- The participants at the workshop prioritised the need for opportunities for children to be healthy to tackle levels of childhood obesity in the community area.
- NHS Wiltshire will give feedback from this event at 24 March, Melksham Area Board meeting.

**Any Other Urgent Questions of Public Concern**

There were no urgent questions raised.

7. **Grants & Area Board Budget**

To ask Councillors to consider eight applications seeking 2009/10 Community Area Grant Funding:

Mrs J Savage addressed the Area Board on behalf of the Seend Play Group.

1. **Shaw and Whitley Pre School - applied for a grant of £4000 towards the cost of creating an outside classroom/ play area and wildlife conservation area. This application was deferred until planning permission was granted and land use was determined.**

- 2. Melksham Without Parish Council - applied for a grant of £1190 for the purchase of a speed indication device. Funding was refused, as access to such equipment is available via the Community Speedwatch Scheme.**
- 3. Melksham Town Council - awarded £974 to improve the street scene of Melksham High Street by erecting window graphic in empty shops in the town centre.**
- 4. Melksham Town Council – awarded £1000 towards the costs of the Melksham Food and Drink Festival.**
- 5. Melksham Town Council – awarded £800 towards the costs of a Play Day.**
- 6. Melksham Town Council – awarded £980 for improvements to signage in Melksham shopping centre and car parks.**
- 7. Seend Play Group - applied for a grant of £5000 towards the refurbishment of The Lye Field Playground which Seend Playgroup uses.  
The application was deferred until the 24 March meeting, in order that Wiltshire Council Play officers can meet with the play group to discuss options for equipment.**
- 8. InfoZone the Homework Club – awarded £2889 towards salary costs.**

### **Performance Reward Grant Scheme**

The Chairman advised that there were two applications seeking Performance Reward Grant Scheme funding, these would be discussed at a future meeting. The two applications were:

- Semington sports field and facilities.
- Steeple Ashton sports pavilion.

### Splash - Performance Reward Grant application

Jayne Moverley – of Splash, (School holiday activities for vulnerable young people) gave a brief presentation of why her organisation had requested Performance Reward Grant Scheme funding.

Points made included:

- Splash was an independent charity that received no core funding only support from Wiltshire Police.
- The charity made a real difference to the lives of vulnerable young people across Wiltshire.

### Decision

**That the Melksham Area Board endorses the Performance Reward Grant application from Splash of £29,700.**

The Chairman thanked Jayne Moverley for her presentation.

The Chairman introduced Fleur de Rhe-Philippe, (Wiltshire Council cabinet member for Finance, Performance and Risk) for her comments on the meeting.

Points made included:

- Good to see an Area Board in a rural location.
- Some interesting topics on the agenda, particularly the proposed Wilts & Berks canal project.
- The Wiltshire Council budget setting for the coming financial year was nearly finalised, but that next year's budget would be a much harder one to set.

The Chairman thanked Cllr de Rhe-Philippe for attending the meeting.

### 8. Future Meeting Dates

Wednesday 24 March 2010 at the Rachel Fowler Centre, Melksham.

Wednesday 26 May 2010 at the Seend Village Hall.

### 9. Evaluation & Close

The Chairman thanked everyone for attending and requested that evaluation forms were completed.

(Duration of meeting: 7.00 - 8.35 pm)

The Officer who has produced these minutes is Kevin Fielding, of Democratic & Members' Services, direct line 012225 776655 ext: 115, e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Press enquiries to Communications, direct line (01225) 713114/713115



## **MELKSHAM COMMUNITY AREA PARTNERSHIP UPDATE – March 2010**

### **Melksham Area Waterways Group**

First meeting took place on 9<sup>th</sup> March at The Adventure Centre. The group's general aim is to enhance the waterways in the Melksham area for the benefit of visitors and residents alike. Agreed to run consultation on the Melksham Link throughout May and the group is due to hold a meeting to plan this consultation shortly.

### **Melksham Area Community Health and Well-being Group**

First meeting has taken place and agreed points for discussion at follow-up meeting. Main aim of next meeting will be to agree a strategy for a public Community Health event to identify shortfalls in health and well-being provision and agree actions to fill the gaps.

### **Melksham Area Community Safety Group**

Already well-established but recently decided to stage a public event to review the effectiveness of Neighbourhood Watch and identify actions to support and improve it further. Plans for this event have been welcomed by the Wiltshire Police Authority.

### **General**

These and other theme groups will be looking at ways of developing their membership to ensure that they include representation from all relevant bodies, all Parishes in the new Melksham Community Area and all groups already working on related issues so as to avoid duplication of effort and consequent waste of time and valuable resources. If anyone reading this can suggest any potential group members please contact Miriam Zaccarelli.

As well as its role of identifying and consulting on the needs of the community, the Partnership will serve as a focal point for many issues affecting the community and point people in the direction of existing organisations and/or expertise.

All groups will be agreeing/confirming Terms of Reference, official titles, points of contact, meeting dates and venues etc. as soon as possible.

News on the Sports & Leisure Facilities Group should be forthcoming shortly.

### **Further information**

For further information please contact Miriam Zaccarelli on [melkshamcap@gmail.com](mailto:melkshamcap@gmail.com) or Chris Holden on [chris.holden@bt.com](mailto:chris.holden@bt.com) or 0207 778 5561.





## **Crime and Community Safety Briefing Paper Melksham Community Area Board 24<sup>th</sup> March 2010**

### **1. Neighbourhood Policing**

Since last April we have been working on a range of improvements to how Neighbourhood Policing would be delivered to provide a better service to the community. These changes were adopted to meet national targets as set out in the Policing Pledge; to respond to boundary changes in the Community Area brought about by the new unitary Wiltshire Council; and also to improve on lessons learnt locally after the first 2-years of NPT's.

I am very pleased to report that we have achieved what we set out to do and in doing so have increased community confidence. One of the key areas highlighted by our communities was the need to keep the same personnel in post or in other words 'know your local bobby'. All Melksham NPT staff are the same as 12-months ago and they remain very committed to serving their local areas. We have also met our Abstraction Rate targets as set out below.

The Rural North Team area was changed to include the whole of Melksham Without Parish as well as Atworth and Broughton Gifford.

The expansion of the Melksham Community Area brought 7 new Parishes that are now covered by the Rural South Team.

Regular engagement has been established with the Community Area Board and the new Community Area Partnership that has replaced Melksham 1<sup>st</sup>. Details of all consultations meetings can be found on Wiltshire Police Website: <http://www.wiltshire.police.uk>

### **Team profile:**

#### **Team Supervisor**

Sergeant Mel Rolph

#### **Town Centre Team**

Beat Manager – PC Kevin Harmsworth

Patrol Officer – Sophie Dodd

PCSO – Debbie Huntley

PCSO – Helen Wilson

PCSO – Christopher Pugh

#### **Rural North Team**

Beat Manager – PC Barry Dalton

PCSO – Janet Gould

PCSO - Maggie Ledbury

#### **Rural South Team**

Beat Manager – PC Emily Thomas

PCSO Rose Baldock

### **Abstraction Rate Performance:**

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for **January 2010** are:

Team Sergeant: **86.5%**

Community Beat Managers: **87%**

PCSO's: **95.1%**

### **Current Priorities:**

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

 Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## **Police Authority Representative:**

### **Mr Angus Macpherson**

**Mr Macpherson** can be contacted via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

## **We are still recruiting Volunteers:**

The service provided to the community by our Special Constables and Police Support Volunteer is invaluable. They give up many hours of their own time to support the policing of the Community Area helping to make it one of the safest areas in the Country. We are keen to recruit more voluntary staff. For further details please contact:

### **Special Constabulary**

The Special Constabulary  
Police Headquarters  
London Road  
Devizes  
Wiltshire  
SN10 2DN

Call: **0845 408 7000**

E-mail: [hq.recruitment@wiltshire.pnn.police.uk](mailto:hq.recruitment@wiltshire.pnn.police.uk)

### **Police Support Volunteer**

Call: **01225 794775**

E-mail: [policesupportvolunteers@wiltshire.pnn.police.uk](mailto:policesupportvolunteers@wiltshire.pnn.police.uk)

## 2. Crime Performance

The latest crime performance figures are produced in the table below.

Overall crime is now **5.3% below** target or in other words **67** fewer victims and overall detections have **increased** to **30.6%**. As the Community Area has grown by 7 Parishes these latest results are very encouraging.

The one area of concern throughout the year has been the increase in dwelling burglaries. Much time and resources have been committed to tackling this problem resulting in the prosecution of a 17-year old local youth who admitted to 35 offences. Work is still progressing and more good news is anticipated. We should not however become complacent. The main common factor in many of the reported offences was the householder leaving their premises insecure, often not locking doors and windows overnight. Simple prevention measures can make a huge difference. The community can help by following these simple steps:

- Report any suspicious activity to police as soon as possible.
- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.

Please do all that you can to stop thieves targeting your homes. Prevention is always better than cure! The **'Lock it or Lose it'** campaign offers good practical advice.

**'Lock it or Lose it'** leaflets can be obtained from the Melksham NPT.

**Table 1 – Reported Crime Figures Melksham Community Area 1<sup>st</sup> April 2009 – 28<sup>th</sup> February 2010**

Crime Type	Target year to date	Actual Crime to date	No +/-	% +/-	% Current detected
Violence Crime	321	<b>239</b>	<b>-82</b>	-25.5	52.7
Robbery	9	<b>7</b>	<b>-2</b>	-22.2	85.7
Burglary Dwelling	44	<b>116</b>	<b>+72</b>	+163.6	39.7
Burglary Other	86	<b>100</b>	<b>+14</b>	+16.3	5
Theft from Motor Vehicles	102	<b>86</b>	<b>-16</b>	-15.7	16.7
Theft of Motor Vehicles	41	<b>24</b>	<b>-17</b>	-41.5	20.1
Theft & Handling	286	<b>304</b>	<b>+18</b>	+6.3	20.1
Fraud & Forgery	27	<b>31</b>	<b>+4</b>	+14.8	19.4
Criminal Damage	317	<b>236</b>	<b>-81</b>	-25.6	24.6
Drugs	29	<b>41</b>	<b>+12</b>	+41.4	100
Other Crime	11	<b>19</b>	<b>+8</b>	+72.7	63.2
<b>Total Crime</b>	<b>1263</b>	<b>1196</b>	<b>-67</b>	<b>-5.3</b>	<b>30.6</b>

*David W Cullop*

**David W Cullop**  
Area Commander

05/03/10







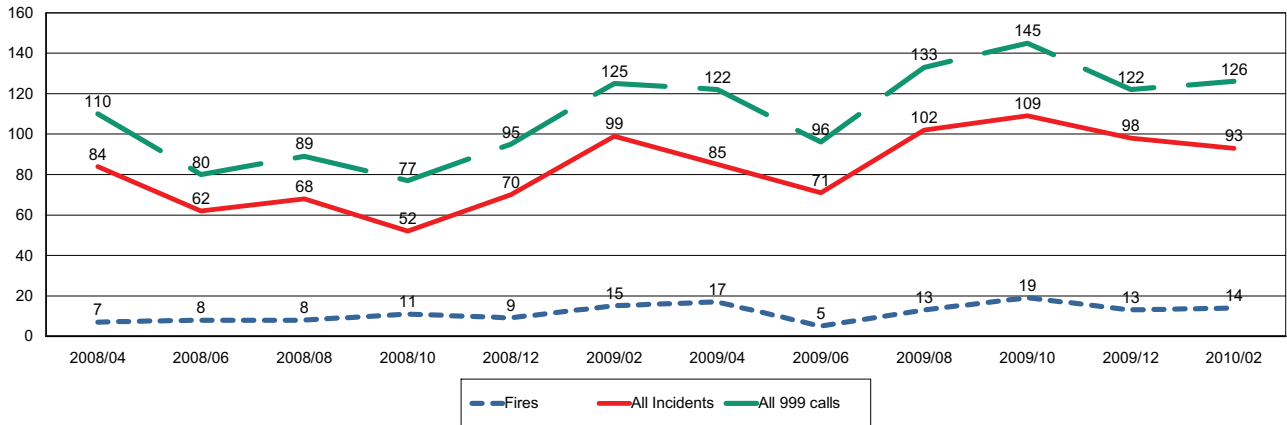
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

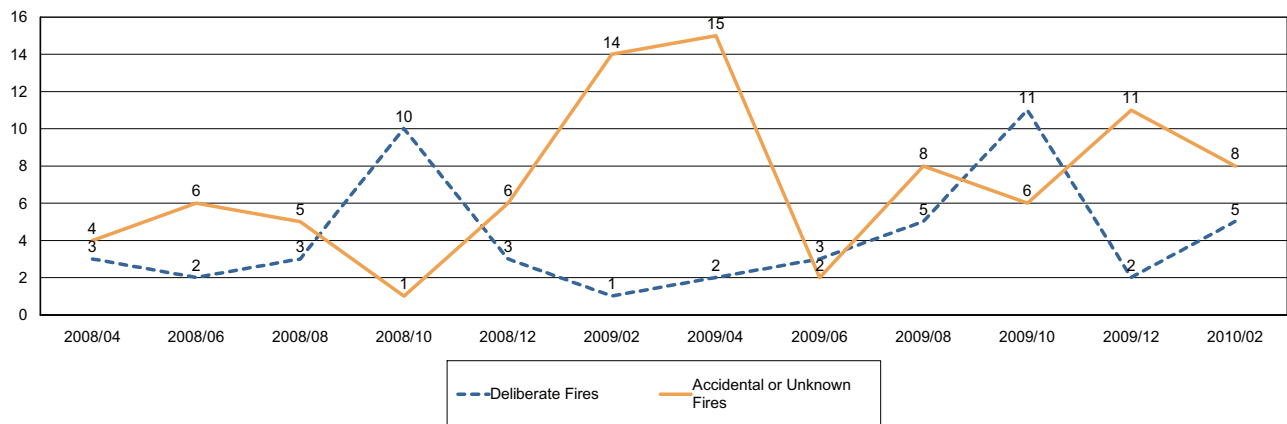
## Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including February 2010. It has been prepared by the Group Manager for the Board's area.

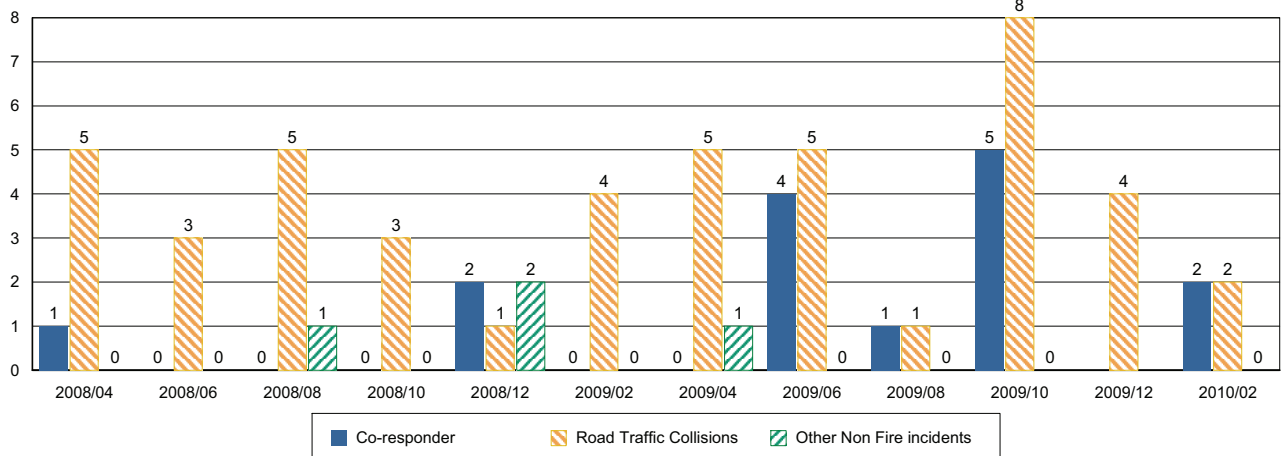
### Incidents and Calls



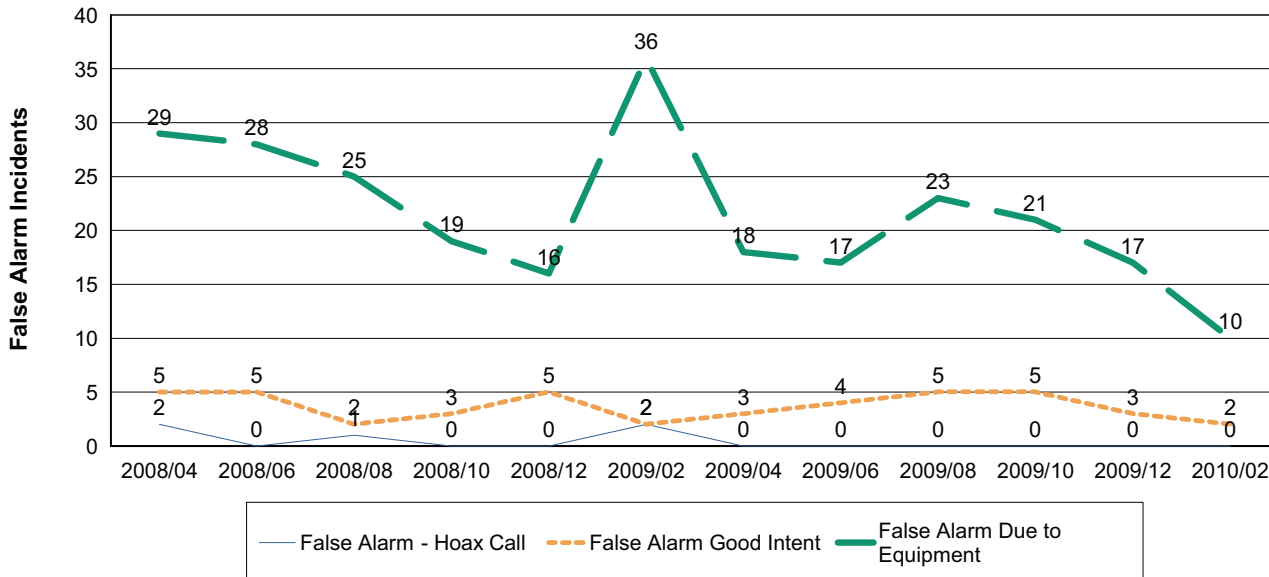
### Fires by Cause



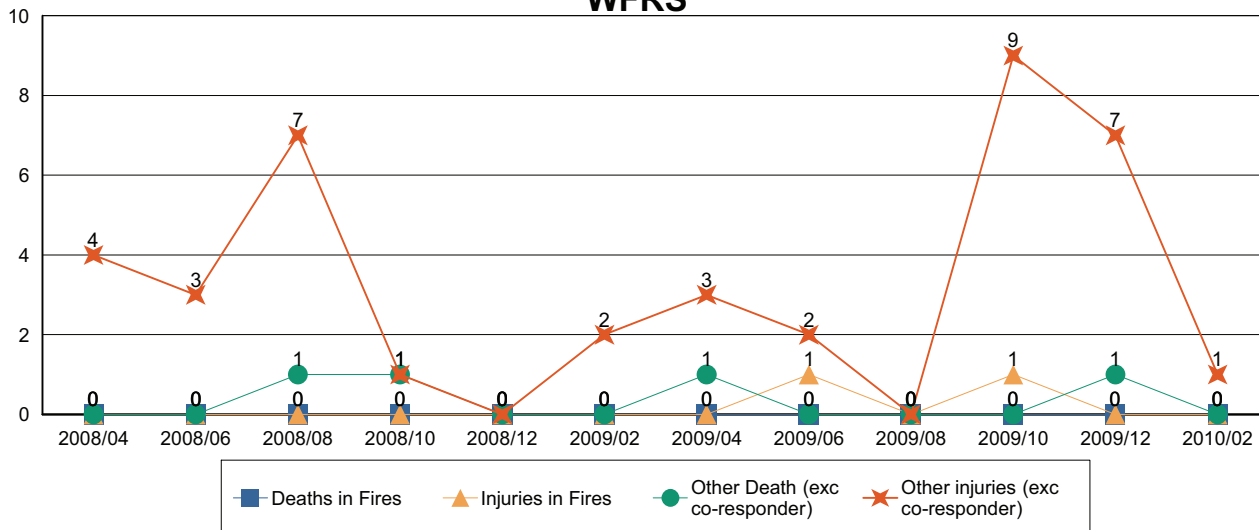
### Non-Fire incidents attended by WFRS



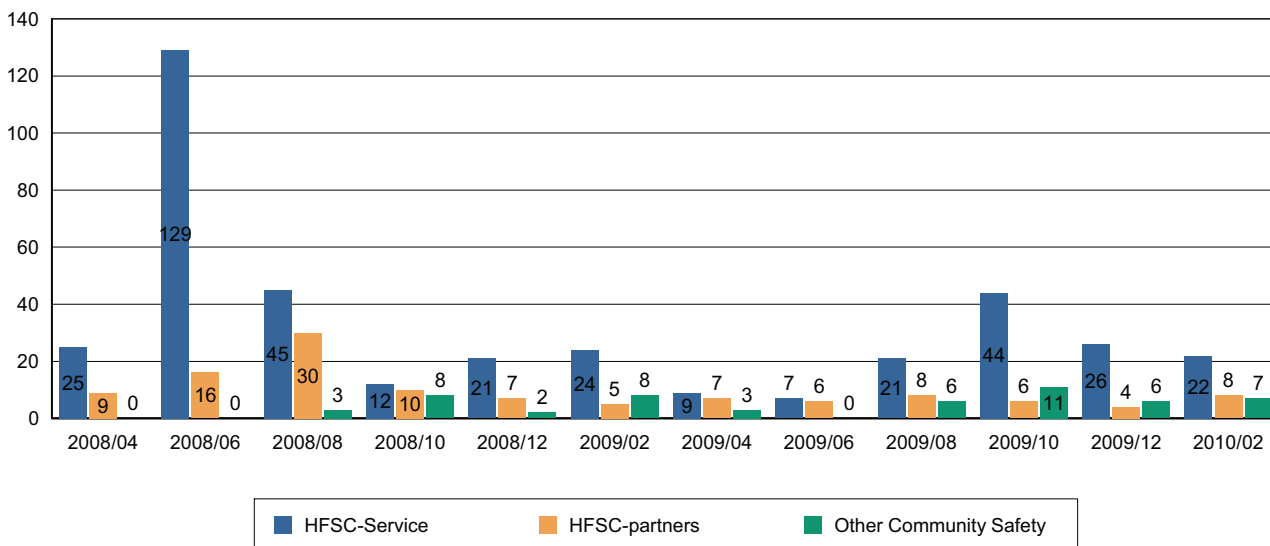
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update - March 2010**

### **NHS continues to encourage vaccination as NPFS stands down**

Wiltshire's Director of Public Health, Maggie Rae, is calling for people who have been invited for a vaccination against Swine Flu to take up the offer.

The National Pandemic Flu Service (NPFS) stood down on 11 February 2010, seven months after it was launched at the height of the first wave of the pandemic. From this date the online and phone self-care service stopped. People with suspected swine flu should stay at home and contact their GP who will be able to authorise antivirals as appropriate.

### **Wiltshire welcomes the Electronic Prescription Service**

Every working day in England, 1.5 million paper prescriptions are issued by doctors and health professionals – and of these, about seven out of 10 are repeat prescriptions.

To handle this number more efficiently, the NHS is introducing the Electronic Prescription Service (EPS) nationwide, meaning that having to call into your GP practice and fill out a form every time you need to order a repeat prescription will become a thing of the past. The new service will let your GP practice send your prescription electronically, direct to the place you choose to pick up your medication, without the need for paper. This means there is less need for people with repeat prescriptions to call into their GP practice in order just to collect the prescription form.

With EPS, a person will be able to 'nominate' the pharmacy or dispensing practice of their choice rather than the one which the GP uses. For example, you could choose to nominate a place that is convenient to where you live, work or shop – the prescription will be sent electronically by your GP and you simply show some identification and pick up the medication, without having to collect the paper prescription on the way.

Information leaflets about EPS will begin to be distributed with medicine bags through pharmacies shortly, so that people are ready for the change.

### **NHS Wiltshire smashes target as NHS dental places soar**

NHS Wiltshire has smashed its 10% target for increasing NHS dentistry this year, achieving a 22.9% rise in the number of Units of Dental Activity (UDAs) – a total of 126,730. This means that, by the end of this financial year, around 43,000 extra patients will have been seen by an NHS dentist. The figures appear in statistics just released by the Department of Health.

### **Wiltshire's pioneering Neighbourhood Teams ahead of the game as Government announces more care at home**

Wiltshire patients in the care of the county's 11 Neighbourhood Teams continue to report high levels of satisfaction in the second annual survey carried out by NHS Wiltshire. The results of the survey come as the Health Secretary, Andy Burnham, sets out measures to shape NHS services around individual patients.

The Neighbourhood Teams, which were introduced in Wiltshire in 2007, were among the first in the country to bring nurses, physiotherapists, occupational therapists and others together to provide seamless, high-quality and holistic care for patients in their own homes.

Patients were surveyed in October 2009 and give the teams a ringing endorsement. When asked "how would you rate the quality of care you have been provided with by the team?", 86% of the responses scored "very good" and 13% scored "good" with 1% as "fair". 96% of patients found that the timing and frequency of visits met their needs. Responses were backed up with comments, all of which were positive.

### **Healthier weight in Wiltshire**

Recent figures published in the Health survey for England reveal that Wiltshire children are far more likely to have a healthy weight at the age of 11 compared to children in the South West region and the rest of England, and the numbers of Year 6 children in Wiltshire who are overweight or obese is also lower than the rest of the country.

### **Health & Wellbeing Fairs**

NHS Wiltshire and Wiltshire Council are working together to deliver a series of Health & Wellbeing Fairs across the county, to highlight the particular health issues for each of the community areas. The Fairs will give local people an opportunity to speak to health and wellbeing professionals, take some basic health and fitness tests and learn about healthy lifestyles. This will be followed by a workshop that looks more closely at the health needs of the community in order for Area Boards, Partnerships and other local groups to identify priorities to help improve the health and well being of the community.

Please contact your local Community Area Manager for details of the event in your area.  
[jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

The next Board meeting will be held on **24 March 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

## Assessment Criteria

The requirements for a basic lorry parking facility as put forward by the Department for Transport have been used as a basis for the assessment of potential sites highlighted as part of this study.

The criteria for assessment are as follows:

- **Size of site** – the site must be large enough to accommodate the required number of vehicles as well as having enough space for vehicles to pass one another and make turning manoeuvres.
- **Site Access/Egress** – the access into and egress from the site onto the public highway must be able to accommodate the necessary vehicle manoeuvres and have appropriate sight lines for both exiting and oncoming traffic.
- **Route to Site** – the site must be within close proximity of primary route network or freight advisory route<sup>i</sup>. The location of the site must also be such that it does not encourage vehicles to use other diversionary routes that may be unsuitable or have existing freight issues.
- **Surface suitability** – the surface material of the sites should be of suitable construction to accommodate HGV traffic.
- **Facilities** – the site should have facilities<sup>1</sup> for drivers to include toilets, wash facilities and litter bins as a minimum
- **Distance to amenities** – the site should be in walking distance of amenities such as food outlets
- **Surrounding land use** – the site should not be within 50m of residential properties and the use of the sites by heavy goods vehicles should not conflict with existing surrounding land use
- **Security** – the site should have security measures in place to prevent theft from lorries and attacks on drivers. This could include CCTV, security patrols or a high level of natural surveillance.
- **Works required** – the assessment will highlight any works that may be required to bring the site up to the necessary standard (e.g. provision of wash facilities, re-surfacing) and will provide a basic estimate of costs for the provision of these works.

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<sup>i</sup> Wiltshire Council Freight Network Map.



**King Street Car Park, Melksham - Feasibility Study  
Site Assessments - Results Matrix**

Site Name	Size of Site	Site Access/Egress	Route to Site	Surface Suitability	Facilities	Distance to Amenities	Surrounding Land Use	Security	Works Required
King Street Car Park, Melksham	✓	✗	✗	✓	✗	✓	✗	✗	N/A
Downside Station Yard, Melksham	✗	✓	✗	✓	✗	✓	✗	✓	N/A
Bath Road Car Park, Melksham	✗	✓	✗	✓	✓	✓	✗	✗	N/A
George Ward School site, Melksham	✓	✗	✗	✓	✗	✗	✗	✗	N/A
Christie Miller Leisure Centre Car Park	✗	✓	✓	✗	✗	✗	✓	✗	N/A
Leekes Car Park, Melksham	✓	✓	✓	✓	✓	✓	✓	✓	Some additional works required to layout of parking area and the provision of shower facilities
Land at Northacre Park, Westbury	✓	✓	✓	✗	✓*	✓*	✓	✓	*Tenant of land would provide food and toilet facilities for drivers if lorry park was opened on this site.
Subway Car Park, Melksham	✗	✗	✓	✗	✓	✓	✓	✗	N/A

Note: N/A = Not applicable. Works at these sites would not rectify the the reasons for assessment failure.





<b>Report to</b>	<b>Melksham Area Board</b>
<b>Date of Meeting</b>	<b>24<sup>th</sup> March 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>
<b>Purpose of Report</b>	
<p>To ask Councillors to consider 8 applications seeking 2009/10 Community Area Grant Funding:</p> <ol style="list-style-type: none"> <li><b>Melksham and District French Twinning Association</b> have applied for a grant of <b>£970</b> towards the cost of promotional material to advertise events to celebrate the 30<sup>th</sup> anniversary of the twinning link with Avon, France. This application has been postponed from the 16<sup>th</sup> December area board meeting. As this application does not demonstrate a link to either the community plan or Wiltshire Council priorities the recommendation is that this should not be a priority for community area grant funding.</li> <li><b>Beanacre Cricket Club</b> have applied for a grant of <b>£2554</b> towards the purchase of Portable Nets, All Weather Playing Surface and Cricket Bowling Machine. The recommendation is to award £1554 as this is amount of match funding put forward by the club.</li> <li><b>Great Hinton Parish Council</b> have applied for <b>£370</b> towards the refurbishment of a historic telephone box. The recommendation is to award the funding.</li> <li><b>St Mary's Church, Steeple Ashton</b> have applied for <b>£870</b> for the purchase of two commercial 3m x 6m gazebos. The recommendation is to award the funding.</li> <li><b>Seend Playgroup</b> have applied for <b>£4528</b> for play equipment. The recommendation is to award the funding.</li> <li><b>Queensway TARA</b> have applied for <b>£980</b> to run a community event in Apr/May to interest local people in our community garden project and prepare a community herb garden. Recommendation is to award the funding.</li> <li><b>Keevil Neighbourhood Watch</b> have applied for <b>£1000</b> towards the purchase of 160 packs of 'smart water' style property marking equipment. The recommendation is to award the funding.</li> <li><b>Melksham Community Radio</b> have applied for <b>£1000</b> for studio equipment hire. The recommendation is award the funding.</li> </ol> <p><b>Hard copies of the applications will be available for public viewing at the area board meeting.</b></p>	

## 1. Background

- 1.1 A single and simple application process was accepted by the Implementation Executive on 13<sup>th</sup> May 2009 for use during 2009/10. Appendix 1 contains the Community Area Grants Pack, which has been developed and includes details of the grants process and criteria.
- 1.2 Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.
- 1.3 In accordance with the Scheme of Delegation, any recommendation of an Area Board that was contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2009/10</li><li>• Melksham Area Community Strategy (2004-2012)</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2009/10 year are made to projects that can realistically proceed before 31<sup>st</sup> March 2010.

There will be 1 further round of funding during 2009/10 which is contained in this report

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and well-being in the community Area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board. The current funding available to the board is: **£9466**. The grants requests in this report total: **£12,231**.

- 4.2. It must be noted that Melksham Area Board does **NOT** have sufficient funding to award all the applications. Councillors will be required to prioritise projects for funding.

5. **Legal Implications**

5.1. There are no specific Legal implications related to this report.

6. **HR Implications**

6.1. There are no specific HR implications related to this report.

7. **Equality and Inclusion Implications**

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Officer recommendation”.

8. **Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1	<b>Melksham and District French Twinning Association</b>	<b>Towards the cost of promotional material to advertise the events to celebrate the 30<sup>th</sup> anniversary of the twinning of the association.</b>	<b>£970</b>

8.1.1 Application meets grant criteria 2009/10. As this application does not demonstrate a link to either the community plan or Wiltshire Council priorities the recommendation is that this should not be a priority for community area grant funding.

8.1.2 Application does not demonstrate a link to the Community Plan (Melksham Area Community Strategy).

8.1.3 Application does not demonstrate a link to Wiltshire Council priorities.

8.1.4 The applicant is a non-profit community organisation.

8.1.5 The overall project is using the celebration of the 30<sup>th</sup> Anniversary of the signing of the Twinning Charter between Melksham and Avon (France) as an opportunity for the Twinning Association and Melksham Town Council to raise the profile of the town. In doing so, we hope that it will bring together people from different cultural backgrounds to exchange experiences, opinions and values. The group will be

working with all the schools within the Area Board's boundary to develop publicity material that will encourage businesses, local statutory and voluntary organisations and civic society in general to promote and foster friendship between the two towns.

8.1.6 No equality and inclusion issues will be addressed by the project.

8.1.7 If the area board does not grant funding the project will be significantly smaller and affect fewer residents.

Ref	Applicant	Project proposal	Funding requested
<b>8.2</b>	<b>Beanacre Cricket Club</b>	<b>Purchase of Portable Nets, All Weather Playing Surface and Cricket Bowling Machine</b>	<b>£2,554</b>

8.2.1 The grant criteria 2009/10 state that applicants should provide 50% match funding for grants over £1000. As £1554 in match funding has been provided by the club, the recommendation is that the board award £1554 towards this project.

8.2.2 Application demonstrates a link to the Community Plan (Melksham Area Community Strategy) which states it aims to provide more social and leisure events and facilities for young people, in particular teenagers.

8.2.3 Application meets Wiltshire Council priorities including increasing adult participation in sport and improving young people's participation in positive activities.

8.2.4 The applicant is a non profit sports club.

8.2.5 Currently Melksham's young cricketers have to travel to practice nets at Warminster Cricket Club, a distance of over 14 miles. The facilities provided by Beanacre Cricket Club will be available for hire by other, smaller cricket clubs in the district when not being used. Benefits for young people include teamwork, fresh air, enjoyment in participation, an element of fitness and mental alertness, self respect, self esteem, learning.

8.2.6 No Equality and Inclusion issues will be addressed by the project

8.2.7 If the area board does not grant funding the project the club would have to seek funding from alternative sources.

Ref	Applicant	Project proposal	Funding requested
<b>8.3</b>	<b>Great Hinton Parish Council</b>	<b>Refurbishment of historic telephone box</b>	<b>£370</b>

8.3.1 Application meets grant criteria 2009/10. The recommendation is to award the funding.

8.3.2 There is no direct link the Community Plan (Melksham Area Community Strategy).

8.3.3 There are potential links to Wiltshire Council priorities to encourage people to make lifestyle changes that will have a positive impact on the health of them and their family.

8.3.4 The applicant is a parish council.

8.3.5 The historic Telephone Box is sited at the heart of the Village and even though it no longer houses any BT equipment it remains one of the primary focal points in the village. Along side the box is the post box, village notice board and village map case. The box is such an important landmark it was purchased from BT in order that it was retained. The current project proposes a complete refurbishment of the Box, returning it to close to original condition in order to ensure that it is not only a key landmark, but one the whole community can take pride in. On completion it house the "Definitive Map" of the village footpaths and byways, thereby making access to the countryside that surrounds our village easier and available to all. The project will benefit all residents, irrespective of age or gender, and help Great Hinton retain its most prominent landmark.

8.3.6 No Equality and Inclusion issues will be addressed by the project

8.3.7 If the area board does not grant funding the project will be delayed until alternative funding is secured.

Ref	Applicant	Project proposal	Funding requested
<b>8.4</b>	<b>St Mary's Church, Steeple Ashton</b>	<b>The purchase of two commercial 3m x 6m gazebos.</b>	<b>£829</b>

8.4.1 Application meets grant criteria 2009/10. The recommendation is to award the

funding.

8.4.2 Application does not demonstrate a direct link to the Community Plan (Melksham Area Community Strategy).

8.4.3 Application may meet Wiltshire Council priorities in terms of increasing the number of people involved in regular volunteering.

8.4.4 The applicant is a church.

8.4.5 The village has a very busy social calendar involving many people and the church, while not directly involved, plays an important part in this social life. It encourages the church building to be used for events such as art exhibitions, flower festivals and concerts and over the years it has accumulated a whole range of equipment, which is available on loan, without charge, to anyone arranging an event. The church gazebos, tables and chairs are particularly useful but the gazebos are of the ordinary garden type, they are difficult to erect and dismantle and have proved not strong enough to cope with bad weather. The church wish to replace two of these gazebos with commercial shelters for this reason. These social events are supported very widely in the area, raise a great deal of money for charity and contribute greatly to the wonderful community spirit.

8.4.6 Equality and Inclusion that will be addressed by the project: none

1.4.7 If the area board does not grant funding the project will be delayed until alternative funding is secured.

Ref	Applicant	Project proposal	Funding requested
<b>8.5</b>	<b>Seend Play Group</b>	<b>Play equipment</b>	<b>£4528</b>

8.5.1 Application meets grant criteria 2009/10. This application was postponed from the area board meeting on 3<sup>rd</sup> February so the applicant could liaise with the Council's play development officer. This has now taken place, and the application has been modified. The recommendation is to award the funding.

8.5.2 Application does not demonstrate a direct link to the Community Plan (Melksham Area Community Strategy).

8.7.3 Application will impact on Wiltshire Council priorities including encouraging people to make healthy lifestyle choices.

8.5.4 The applicant is a non profit community group

8.5.5 The playfield is used by the village and the parish's pre-school and school children. It is the Pre-school children who will benefit most from this refit. As rural play areas are vital to the community the group feel this refit could benefit the parish as a whole, encouraging integration as it draws families together and knits the community in a very beneficial way to both children and potentially isolated parents who have no common ground to make new contacts. Currently a lot of parents travel outside the parish (by car) to other well equipped playgrounds which is causing excess car use and taking the chance to meet other villagers away.

8.5.6 Equality and Inclusion that will be addressed by the project: none

8.5.7 If the area board does not grant funding the group will have to seek funding from alternative sources in order to proceed with the project.

Ref	Applicant	Project proposal	Funding requested
8.6	<b>Queensway Tenants and Residents Association (TARA)</b>	<b>To run a community event in Apr/May to interest local people in our community garden project and prepare a community herb garden.</b>	<b>£980</b>

8.6.1 Application meets grant criteria 2009/10. The recommendation is to award the funding.

8.6.2 Application demonstrates a direct link to the current Community Plan (Melksham Area Community Strategy) in terms of Markets, Fairs & Festivals, Lifelong Learning and involving young people.

8.6.3 Application meets Wiltshire Council priorities in terms of engaging local people to find out their priorities and work with them to deliver solutions and encouraging people to make lifestyle changes that will have a positive impact on the health of them and their family.

8.6.4 The applicant is a non-profit community group.

8.6.5 The TARA want to make their green spaces more attractive and use them effectively. A simple idea that helps this aim is to use them to grow local produce (fruit trees/bushes and herbs, rather than a high maintenance allotment - initially at least). The plan is to involve local people in choosing sites, designing the gardens and then digging, planting and maintaining. The group aim to launch this project through an event focusing on herbs, which is what this grant is for. At the

event they will put up a gazebo on a green where the group will: a) get feedback on possible sites for gardens; b) ask people to create their own basic designs (through a competition); c) paint flowerpots; and d) plant herb seeds and pot up seedlings in the flowerpots. Other agencies may also organise activities. After the event the TARA will sell the herbs and pots at their stall at the Food & Drink Festival, which will raise money for the project and give them another chance to gain volunteers and get feedback on sites/designs.

The TARA will also use the grant to create an initial herb garden, based on designs submitted at the event. Anyone living in the area will be welcome to attend the event and subsequent activities (and enjoy the herb garden) but they are very keen to encourage older and younger residents to mix. The focus on local produce, and possible links to demonstrations at the Festival, will promote healthy eating (from low cost sources), while community involvement will hopefully create attractive spaces that are valued by local people.

8.6.6 Equality and Inclusion that will be addressed by the project: none

8.6.7 If the area board does not grant funding the project will be delayed until alternative funding is secured.

Ref	Applicant	Project proposal	Funding requested
8.6	<b>Keevil Neighbourhood Watch.</b>	<b>The purchase of 160 packs of 'smart water' style property marking equipment.</b>	<b>£1000</b>

8.6.1 Application meets grant criteria 2009/10. The recommendation is to award the funding.

8.6.2 Application does not demonstrate a direct link to the current Community Plan (Melksham Area Community Strategy).

8.6.3 Application meets Wiltshire Council priorities in terms of increasing the number of people who feel safe in their community.

8.6.4 The applicant is a non-profit community group.

8.6.5 The aim of the project is to mark the property contained in all of the homes in Keevil. This would be by way of using either a Smartwater or SelectaDNA product. Essentially this means that each home would have its own unique solution, either with or without microdot technology (depending on supplier) and the householder then marks their property as well as then registering this with the respective company. Signs are placed on property, homes and within the village to warn would be burglars and thieves that all property is marked and therefore act as a



deterrent. In addition, if a home were burgled or property was stolen, the item(s) can be identified through the use of ultraviolet light and returned to the owner and potentially the person in possession subject of police prosecution. It is known that in areas where this type of technology is used that the incidence of burglary is reduced by 85%. The purpose of this application is to obtain funds from the board to subsidise the scheme. It is known that each pack, containing sufficient solutions and signs for one household, will cost £10 + VAT (albeit the VAT is being discounted for the purpose of this application) There are 160 properties in Keevil and therefore an overall cost of £1600 + VAT. The grant of £1000 from the board would reduce the overall cost to each household to less than £4. It is felt that the lower cost to each household will result in a far greater uptake and the aim is to achieve 100% coverage.

8.6.6 Equality and Inclusion that will be addressed by the project: none

8.6.8 If the area board does not grant funding the project will be delayed until alternative funding is secured.

Ref	Applicant	Project proposal	Funding requested
8.6	<b>Melksham Community Radio</b>	<b>For the purchase of broadcasting and IT equipment.</b>	<b>£1000</b>

8.6.1 Application meets grant criteria 2009/10. The recommendation is to award the funding.

8.6.2 Application does not demonstrate a direct link to the current Community Plan (Melksham Area Community Strategy).

8.6.3 Application meets Wiltshire Council priorities in terms of engaging with local people to find out their priorities and working with them to deliver solutions.

8.6.4 The applicant is a non-profit community group.

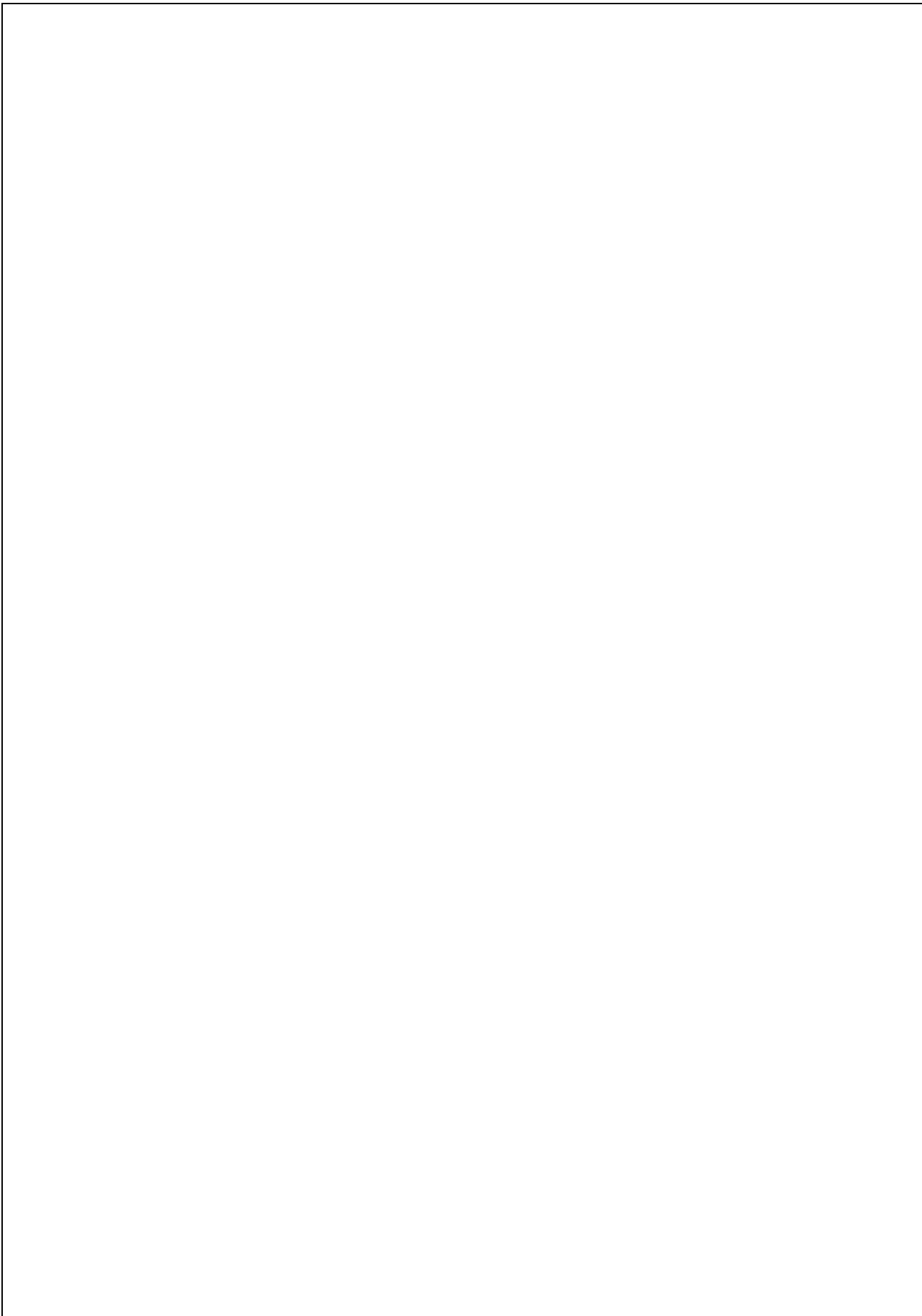
8.6.5 Melksham Community Radio will be a voice to the town and surrounding villages - focusing on key social events taking place that can be discussed with great detail. Everyone has a say in how this station is run. Local businesses will get regular advertisement spots on air, in order to enhance their reputations within the town. Children from local schools will gain a vast knowledge of media training from our studio technicians that have volunteered. The station will liaise with the local Police Constabulary in order to show that the community is being protected and monitored.

8.6.6 Equality and Inclusion that will be addressed by the project: none

8.6.9 If the area board does not grant funding the project will be delayed until alternative funding is secured.

Appendices :	Appendix 1 Community Area Grant Criteria Appendix 2 Grant application – Melksham & District French Twinning Association Appendix 3: Grant application – Seend Playgroup Appendix 4: Grant application – Keevil Neighbourhood Watch Appendix 5: Grant application – Queensway TARA Appendix 6: Grant application – St Mary’s Church, Steeple Ashton Appendix 7: Grant application – Great Hinton Parish Council Appendix 8: Grant application – Beanacre Cricket Club Appendix 9: Grant application - Melksham Community Radio
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Report Author	Abbi Gutierrez, Melksham Community Area Manager Tel: 01225 718443, E-mail <a href="mailto:abbi.gutierrez@wiltshire.gov.uk">abbi.gutierrez@wiltshire.gov.uk</a>
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## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Melksham & District French Twinning Association		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham Area Board		
<b>In which Parish does your project take place?</b>	Melksham and District		
<b>What is your project?</b>	'Making Friends'		
<b>Where will your project take place?</b>	Melksham and District		
<b>When will your project take place?</b>	2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The celebration of the 30 <sup>th</sup> Anniversary of the signing of the Twinning Charter between Melksham and Avon will be an opportunity for the Twinning Association and Melksham Town Council to raise the profile of the town. In doing so, we hope that it will bring together people from different cultural backgrounds to exchange experiences, opinions and values. The Association want to use 2010 as a time when understanding of the industrial, commercial and cultural framework of the town can be brought to the fore. We have chosen as our theme 'Making Friends'. We are working with all the schools within the Area Board's boundary to develop publicity material that will encourage businesses, local statutory and voluntary organisations and civic society in general to promote and foster friendship between the two towns. Already, a number of shops and businesses in the town have agreed to carry publicity in 2010. Apart from school children - who now have a strong friendship link with a town in France - other organisations have expressed interest in forming links with Avon. We hope that the publicity that we are developing with schools will capture the imagination of the people of Melksham. We cannot put a precise figure on how many people in Melksham will benefit from the 'Making Friends' project - that will depend on the success of the publicity that is produced and the way that the theme is taken on board by its inhabitants.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The Association is seeking funds at this stage to help ensure that the 'Making Friends' theme is a success in extending links with Avon in our 30<sup>th</sup> Anniversary year. We want the visit by our French friends to be something different from the usual and we have raised more funds than ever before to make the activities and events we are providing very special. After that we will go back to tried and tested fundraising to ensure that the Association is able to fulfil its intermediary role in maintaining links with Avon.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The Twinning Charter pledges itself to 'our common commitment that is a reflection of our will for active co-operation and mutual exchanges at every level with a view to better understanding which leads to great and indestructible friendship'. The beneficiaries of such a commitment are the peoples of Melksham and Avon. To this end, the raison d'etre of the Association is to encourage links between a wide variety of organisations in Melksham - cultural, sporting, environment, etc with opposite numbers in 2010. We believe that we can start this process in earnest during the 30<sup>th</sup> Anniversary celebrations years, We have already spoken of the publicity for which we need outside funds and support. We can say, however, that we have raised the money that will be required to entertain guests from Avon in August 2010. There will be a 'West Country' harvest theme at the celebration dinner. We hope to take our guests to a vineyard. We will be discussing suitable ideas with the Comedy Club and hope that it will be possible to visit the new Oaks School and meet pupils and staff. The Town Crier has agreed to take parties on walks around Melksham and there will be an ecumenical church service. Other events and activities will be added to the programme as time goes by that guests will have good memories of the occasion.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b> September	<b>Year:</b> 2008
<b>Total Income:</b>	£4150.36	
<b>Minus Total Expenditure:</b>	£3583.64	
<b>Surplus/Deficit for year:</b>	£506.20	
<b>Reserves held:</b>	£3052.71	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Publicity material (inc VAT)	£			£
Posters A2 - 20	£50			£
Posters A3 - 100	£220			£
Posters A4 - 200	£350			£
	£			£
Leaflets	£300			£
	£			£
Postage and stationery	£50			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£970</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income B</b>	£
<b>Total Project Expenditure A</b>	£970
<b>Project Shortfall A - B</b>	£970
<b>Award sought from Wiltshire Council Area Board</b>	£970
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 2              Female 6  
**People Under 25 years**                      Male                      Female  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**              Male                      Female 1

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 01/10/2009

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	BEANACRE CRICKET CLUB		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham		
<b>In which Parish does your project take place?</b>	Town		
<b>What is your project?</b>	Purchase of Portable Nets, All Weather Playing Surface and Cricket Bowling Machine		
<b>Where will your project take place?</b>	King George V Playing Fields Melksham		
<b>When will your project take place?</b>	Summer 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> Beanacre Cricket Club is a small, community-centred club which has been based in the council-maintained King George V Playing Fields in Melksham since the early 1960s. We field three Wiltshire League sides, and also play mid-week and Sunday friendly fixtures. The Club caters for all age groups, all genders and all abilities. The Pavilion has full disabled access and facilities. The game of cricket is particularly popular amongst ethnic minority groups, especially Afro-Caribbean, Indian, Pakistani and Bangladeshi. We also have a very active youth cricket programme in place, with eighty to 100 youngsters from Melksham and the surrounding villages aged from 5 to 15 turning up for coaching each week. Three different age-groups currently play Wiltshire youth league cricket. We are looking to provide portable outdoor cricket practice nets and an artificial playing surface plus a mechanical bowling machine in order that players of all ages and abilities can practice their batting skills in a safe environment on a reliable surface with the ball coming to them in a controlled and safe manner, thereby increasing both their skills and their confidence in a team environment.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Beanacre Cricket Club is self-financing through player fees and subscriptions and is in good financial shape. However, we do not have sufficient funding for significant one-off capital costs, which is where we are looking for assistance. There will be no significant ongoing costs for this particular project beyond routine maintenance, which the Club will be able to finance itself.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Extensive Community consultation was undertaken by the King George V Playing Fields Deveopment Project Group, chaired by Caspar Hull under the auspices of Melksham Town Council (contact: Maggie Giddings maggie.giddings@melkshamtown.co.uk ) which identified nets and all-weather cricket facilities as one of the primary requirements in the playing fields by the young people of Melksham. Currently Melksham’s young cricketers have to travel to practice nets at Warminster Cricket Club, a distance of over 14 miles. The facilities provided by Beanacre Cricket Club will be available for hire by other, smaller cricket clubs in the district when not being used. Benefits for young people include teamwork, fresh air, enjoyment in participation, an element of fitness and mental alertness, self respect, self esteem, learning.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> October	<b>Year:</b> 2009
<b>Total Income:</b>	£6322.40	
<b>Minus Total Expenditure:</b>	£5920.34	
<b>Surplus/Deficit for year:</b>	£402.06	
<b>Reserves held:</b>	£2921.25	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
BOLA Cricket Bowling machine (see <a href="http://www.bola.co.uk/">http://www.bola.co.uk/</a> )	£2,159	Club savings from fund-raising	C	£500
	£			£
	£	BCC Youth Section contribution	C	£1,000
Mobile wheeled cricket cage with PVC backed playing surface (see <a href="http://www.fitness-sports.co.uk">www.fitness-sports.co.uk</a> )	£1,949			£
	£	Underspend from 2009/10 funds	P	£54
	£			£
Prices include VAT at 17.5%	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£4,108</b>	<b>TOTAL PROJECT INCOME</b>		<b>£1,554</b>

<b>Total Project Income B</b>	£1,554
<b>Total Project Expenditure A</b>	£4,108
<b>Project Shortfall A - B</b>	£2,554
<b>Award sought from Wiltshire Council Area Board</b>	£2,554
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 4	Female 2
<b>People Under 25 years</b>	Male 2	Female 1
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 1	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance
  - Equal Opportunities  Access Audit  Environmental Impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 15/02/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Great Hinton Parish Council		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/> Parish/Town Council <input checked="" type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham		
<b>In which Parish does your project take place?</b>	Great Hinton		
<b>What is your project?</b>	Refurbishment of historic Telephone Box		
<b>Where will your project take place?</b>	Fore Street Great Hinton		
<b>When will your project take place?</b>	Between 1 February and 31 March 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
<p>Great Hinton is a small village with a vibrant and strong community. Despite being one of the smallest parishes in Wiltshire Great Hinton maintains a clear identity and real community spirit. The village rarely seeks any grant or other financial assistance but we regard this project as of very high importance. The annual budget of the Parish Council is just under £1,400, therefore a project of this scale would represent over 50% of one years expenditure. Whilst The PC can meet 50% of cost from reserves a grant for the balance would enable the project to proceed before the condition deteriorates further.</p> <p>The historic Telephone Box is sited at the heart of the Village and even though it no longer houses any BT equipment it remains one of the primary focal points in the village. Alongside the box is the post box, village notice board and village map case. The box is such an important landmark it was purchased from BT in order that it was retained. The current project proposes a complete re-furbishment of the Box, returning it to close to original condition in order to ensure that it is not only a key landmark, but one the whole community can take pride in. On completion it house the "Deffinitive Map" of the village footpaths and byways, thereby making access to the countryside that surrounds our village easier and available to all. The project will benefit all residents, irrespective of age or gender, and help Great hinton retain its most prominent landmark..</p>			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Once the initial refurbishment is complete ongoing annual maintenance will be low and can readily be met from the Parish Council Annual Budget

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The parish council took the initial decision to purchase from BT as a result of a very clear mandate given at the Annual Parish Meeting in 2008. At that open meeting residents made it clear that they placed great importance on the long term retention of this important and historic landmark. The phone box itself is one of the famous and historically important type 6 designs and has been in its present position for over 70 years The 2009 parish open meeting confirmed that the residents of the Parish wished the Parish Council to take a lead in refurbishing this important part of the street scene in our village and to find a meaningful use for it.

The proposal is to display in the phone box the definitive map of the network of public footpaths and byeways, which together with photo copy sample walk routes, will make that wonderful network much more readily accessible to all residents, irrespective of age or gender. This project will therefore ensure the retention of an important landmark and help connect residents to the countryside in which they live and encourage exercise all year round. The project is supported by the Village Community Committee, who run the village hall and organise social events throughout the year.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 31st	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£1,900.00	
<b>Minus Total Expenditure:</b>	£1,367.45	
<b>Surplus/Deficit for year:</b>	£532.55	
<b>Reserves held:</b>	£1,537.78	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Replacement glazing etc	£235		£375
Authentic colour paint etc	£120		£
Labour	£350		£
Delivery of Materials from specialist supplier	£		£
	£40		£
	£		£
All costs include VAT where relevant	£		£
	£		£
	£		£
	£		£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£745</b>	<b>TOTAL PROJECT INCOME</b>	<b>£375</b>
<b>Total Project Income B</b>		<b>£375</b>	
<b>Total Project Expenditure A</b>		<b>£745</b>	
<b>Project Shortfall A - B</b>		<b>£370</b>	
<b>Award sought from Wiltshire Council Area Board</b>		<b>£370</b>	
<b>Is your organisation able to claim VAT?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input checked="" type="checkbox"/>	

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 3              Female 2  
**People Under 25 years**                      Male                      Female  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 08/02/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	St Mary's Church		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham Area Board		
<b>In which Parish does your project take place?</b>	Steeple Ashton		
<b>What is your project?</b>	Purchase of two commercial 3mx6m gazebos		
<b>Where will your project take place?</b>	Steeple Ashton		
<b>When will your project take place?</b>	As soon as possible		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> There are many organisations in the village, some educational, some for youngsters, and some purely fund raising for charity. In the last year money has been raised for Dorothy House, the British Legion, Christian Aid, the Sudan, Leukaemia Research, Self Help Africa, the Leprosy Mission and in Trowbridge Splitz and Alabara. The people helped by these charities are the main beneficiaries but events provide enjoyment for many supporters regardless of age, gender or status. All are welcome and our events draw support from the surrounding towns and villages. Our Open Gardens attracts more than 1000 visitors; our fete similar numbers and our regular film evenings are very popular.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

There will be no on going costs to speak of

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The village has a very busy social calender involving many people and the church, while not drirectly involved, plays an important part in this social life. It encourages the church building to be used for events such as art exhibitions, flower festivals and concerts and over the years it has accumulated a whole range of equipment, which is available on loan, without charge, to anyone arranging and event. Our gazebos, tables and chairs are particulary useful but the gazebos are of the ordinary garden type, they are difficult to erect and dismantle and have proved not strong enough to cope with bad weather. We wish to replace two of these gazebos with commercial shelters (shown on enclosed quotation) for this season at a a cost of about £829.73. Our equipment is available on free loan to anyone and there is already requirement for gazebos for two events in June, a concert and a fete, and a village barbecue for 150 in August. There is no doubt that other bookings will come along as the year progresses. These social events are supported very widely in the area, raise a great deal of money for charity and contribute greatly to the wonderful community spirit.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> December	<b>Year:</b> 2009
<b>Total Income:</b>	£58000	
<b>Minus Total Expenditure:</b>	£53000	
<b>Surplus/Deficit for year:</b>	£5000	
<b>Reserves held:</b>	£16000 (unrestricted)	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
2 Gazebos Swift commercial shelter at about £415 each	£829	we hope for a grant of £829.73		£829
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£900</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income B</b>	£0
<b>Total Project Expenditure A</b>	£829
<b>Project Shortfall A - B</b>	£829
<b>Award sought from Wiltshire Council Area Board</b>	£829
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male	Female
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 04/02/2010

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Seend Playgroup (pres-school)		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham Area Board		
<b>In which Parish does your project take place?</b>	Seend		
<b>What is your project?</b>	To refurbish The Lye Filed Playground which Seend Playgroup uses. We are seeking funding for the pre-school age area.		
<b>Where will your project take place?</b>	Lye Field Seend		
<b>When will your project take place?</b>	Jan -March 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The playfield is used by the village and the parish's pre-school and school children. It is the Pre-school children who will benefit most from this refit. We are a charity and so although we have money to spend on this prject it will wipe out our reserves. It is hoped that the Lye Filed Committee will then seek further funding for the other half of the play area for the older children. The school has approximatly 120 children and the pre-school and toddler group a further 40. The parish covers Poulshot and Bulkington, the former having no playground at all and the latter having a very small amount of equipement in a large field. As rural play areas are vital to the community we feel this refit could benefit the parish as a whole, encouraging integration as it draws families together and knits the community in a very benficial way to both children and potentially isolated parents who have no common ground to make new contacts. Curently a lot of parents travel outside the parish (by car) to other well equipped playgrounds which is causing excess car use and taking the chance to meet other villagers away. A lot of the children in the Playgroup will feed into Seend or Keevil school and hving a great playground will allow them to meet up regularly. The feed from this will be more social events being planned and supported locally, the village shop and pub may benefit and children taking more frequent exercise, will benefit everyone.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Although we are providing funding of the equipment, the Lye Field Committee have a dedicated maintenance team and funds are there to support any works needed after that 10 year warranty from the provider has expired. As we are all asked to consider our environmental impact we will reuse as much equipment as possible in a sustainable way, perhaps by relocating to some of the other villages where practical and safe. Also using local sources like tree trunks for climbing logs and bug/insect housing.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The consultation comes from the integration of the pre-school, Staff, toddler group and School parent network, together with the villagers through a variety of social events and shared history. The plans have been openly discussed with the committees involved and put on display in the Irene Usher pavillion. As a rural village with so many people participating in village life, local opinion is always sought, taken under advisement and where necessary, acted upon. In this case we have encountered no negative feedback, other than requests to make sure it blends with the local landscape and doesn't necessarily mean removing some key pieces which the older members of the community have become accustomed to. The Lye Field also host Junior tennis, football, cricket and a raft of social events. By having this new facility it is hoped that people will not feel the need to drive their children to alternative venues, it would also encourage people to meet new villagers, which would in turn break down social barriers and level the social divide which can breed discourse and mistrust - the bugbear of any village! We also hope to provide some disabled access equipment for the less able bodied, both now and in the future, as there currently isn't any at all! There has also been consultation with OFSTED in regard to the new EYFS system of enabling children. This also made us aware of ROSPA's attitude towards ageing equipment and future safety concerns.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> April	<b>Year:</b> 2009
<b>Total Income:</b>	£31,008.44	
<b>Minus Total Expenditure:</b>	£27,223.67	
<b>Surplus/Deficit for year:</b>	£3,784.77	
<b>Reserves held:</b>	£13,032.78	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Tunnel	£1,138	Playgroup reserves	C	£5,000
Rollover bridge	£1,529			£
Spinning Disc Challenge	£888			£
Play Cabin	£916			£
Willow structure	£750			£
Log Forest	£403			£
Mirror Pannel	£422			£
Toadstool set	£484			£
Tower Unit, rock climb and net	£2998			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£9,528</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,000</b>

<b>Total Project Income B</b>	£5,000
<b>Total Project Expenditure A</b>	£9,528
<b>Project Shortfall A - B</b>	£4528
<b>Award sought from Wiltshire Council Area Board</b>	£
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 0	Female 1
<b>People Under 25 years</b>	Male 0	Female 1
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 17/12/2009

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Queensway Tenants and Residents Association		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham		
<b>In which Parish does your project take place?</b>	Melksham		
<b>What is your project?</b>	Event in Apr/May to interest local people in our community garden project and prepare our contribution to the F&D Festival.		
<b>Where will your project take place?</b>	Queensway, Melksham		
<b>When will your project take place?</b>	April/May 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> 2.6; 3.5; 4 NO <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b>			
<small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
We want to make our greens more attractive and use them effectively. A simple idea that helps this aim is to use them to grow local produce (fruit trees/bushes and herbs, rather than a high maintenance allotment - initially at least). We want to involve local people in choosing sites, designing the gardens and then digging, planting and maintaining. We aim to launch this project through an event focusing on herbs, which is what this grant is for. At the event we will put up a gazebo on a green where we will: a) get feedback on possible sites for gardens; b) ask people to create their own basic designs (through a competition); c) paint flowerpots; and d) plant herb seeds and pot up seedlings in the flowerpots. Other agencies may also organise activities. After the event we will sell the herbs and pots at our stall at the Food & Drink Festival, which will raise money for the project and give us another chance to gain volunteers and get feedback on sites/designs. We will also use the grant to create an initial herb garden, based on designs submitted at the event. Anyone living in the area will be welcome to attend the event and subsequent activities (and enjoy the herb garden) but we are very keen to encourage older and younger residents to mix. The focus on local produce, and possible links to demonstrations at the Festival, will promote healthy eating (from low cost sources), while community involvement will hopefully create attractive spaces that are valued by local people.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

As this is a one-off event there are no ongoing costs. Any money raised through selling the herbs will be ploughed back into the wider project, which would be funded by a range of grant funding (assuming the community supports its continuation).

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Queensway tenants and residents association (TARA) is leading the project - we meet every month and our meetings are open to anyone living on Queensway. Selwood Housing is fully supportive of the wider project and is providing help with organising and promoting the event. The organisers of Melksham Food & Drink Festival also recognise the important contribution our project can make, to the market, demonstrations and community involvement in the week. If our application is successful and we are able to proceed we will look to involve Canberra Youth Centre, Queensway Children's Centre, The Manor School, Rowley Place, Queensway Chapel and the police. Hopefully everyone will benefit from the project - whether it is people who attend the event and learn about gardening, herbs and their uses; residents who come to have their say in improving their community; or people who do not attend but enjoy more attractive surroundings and/or make use of the herb garden in their own cookery. We will know the project has made a difference if the herb garden gets established and is used by local residents; if we are able to find extra volunteers to get involved in the wider community garden project and/or our TARA; and if relationships between younger and older residents in the area improve.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 08/09	<b>Month:</b> Mar	<b>Year:</b> 2009
<b>Total Income:</b>	£350	
<b>Minus Total Expenditure:</b>	£178.10	
<b>Surplus/Deficit for year:</b>	£171.90	
<b>Reserves held:</b>	£480.52	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Gazebo	£140			£
Flower pots	£150			£
Paint, sealer, brushes and cover	£120			£
Laminated posters and banner	£150			£
Seeds, compost, labels and tray	£80			£
Basic refreshments	£40			£
Plants/materials for herb garden	£300			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£980</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income B</b>	£0
<b>Total Project Expenditure A</b>	£980
<b>Project Shortfall A - B</b>	£980
<b>Award sought from Wiltshire Council Area Board</b>	£980
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 2	Female 4
<b>People Under 25 years</b>	Male 0	Female 0
<b>Disabled People</b>	Male 1	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance
  - Equal Opportunities  Access Audit  Environmental Impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 18/02/2010

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Keevil Neighbourhood Watch Scheme		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input checked="" type="checkbox"/>
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham		
<b>In which Parish does your project take place?</b>	Keevil		
<b>What is your project?</b>	To introduce a 'smart water' style of property marking for all homes and potentially school and businesses.		
<b>Where will your project take place?</b>	Village of Keevil		
<b>When will your project take place?</b>	March 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> S17 Crime & Disorder Act NO <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b>			
<small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
<p>The aim of the project is to mark the property contained in all of the homes in Keevil. This would be by way of using either a Smartwater or SelectaDNA product. Essentially this means that each home would have its own unique solution, either with or without microdot technology (depending on supplier) and the householder then marks their property as well as then registering this with the respective company. Signs are placed on property, homes and within the village to warn would be burglars and thieves that all property is marked and therefore act as a deterrent. In addition, if a home were burgled or property was stolen, the item(s) can be identified through the use of ultraviolet light and returned to the owner and potentially the person in possession subject of police prosecution. It is known that in areas where this type of technology is used that the incidence of burglary is reduced by 85%. The purpose of this application is to obtain funds from the board to subsidise the scheme. It is known that each pack, containing sufficient solutions and signs for one household, will cost £10 + VAT (albeit the VAT is being discounted for the purpose of this application) There are 160 properties in Keevil and therefore an overall cost of £1600 + VAT. The grant of £1000 from the board would reduce the overall cost to each household to less than £4. It is felt that the lower cost to each household will result in a far greater uptake and the aim is to achieve 100% coverage.</p>			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

There are no further ongoing costs save new entrants to the scheme, through the development of new homes or through the natural turnover of home ownership. In such circumstances, these would be addressed either through the home owner and/or dialogue with the Parish Council.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

This concept has been subject of discussion at Keevil Parish Council at the meeting of the Keevil Society as well as the Keevil Neighbourhood Watch Scheme. There is universal support. The Parish Council also reserves the right to become involved in this project in order to satisfy its Crime & Disorder responsibilities under the Crime & Disorder Act. The aim is for the entire village to benefit from this scheme. The area is relatively crime free but a continuation of this would be one success factor. In addition, in the event of any property being lost or stolen then the outcome in terms of either being reunited with the owner or indeed any apprehension of an offender.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2010	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£0	
<b>Minus Total Expenditure:</b>	£0	
<b>Surplus/Deficit for year:</b>	£0	
<b>Reserves held:</b>	£0	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Cost to purchase 160 packs	£1,600	Local householders/ PC Grant	C	£600
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£1,600</b>	<b>TOTAL PROJECT INCOME</b>		<b>£600</b>

<b>Total Project Income B</b>	£600
<b>Total Project Expenditure A</b>	£1,600
<b>Project Shortfall A - B</b>	£1,000
<b>Award sought from Wiltshire Council Area Board</b>	£1,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 8	Female 5
<b>People Under 25 years</b>	Male 0	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 09/02/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Melksham Community Radio		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Melksham Area Board		
<b>In which Parish does your project take place?</b>	N/A		
<b>What is your project?</b>	A community based radio station set up by the people of Melksham, for the people of Melksham.		
<b>Where will your project take place?</b>	Melksham Town Hall		
<b>When will your project take place?</b>	Once funding and licensing is secure.		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> 'activities for teenagers - P.21' <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> Age, Gender and Race are not an issue with Melksham Community Radio. Everyone has a say in how this station is run. Local businesses will get regular advertisement spots on air, in order to enhance their reputations within the town. Children from local schools will gain a vast knowledge of media training from our studio technicians that have volunteered. The station will liase with the local Police Constabulary in order to show that the community is being protected and monitored. Melksham Community Radio will be a voice to the town and surrounding villages - focusing on key social events taking place that can be discussed with great detail. The beneficiaries for the group will include myself (Alan Byrne) as Chairperson, Luke Johnstone as Treasurer and Hayley Spencer as Secretary.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Fundraising events, sponsorship from local businesses in Melksham, liaising with other local radio stations around Wiltshire and sponsorship from members that want training to know more about production and presenting a radio show.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The award if received, would benefit the radio station completely in the establishment of a studio and would help the volunteers involved gain experience in front or behind the microphone. Melksham Community Radio is a volunteering venture that will see, in the not too distant future, Melksham itself having a profound voice from both young and old alike, regardless of age, sex or disability.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> n/a	<b>Month:</b> n/a	<b>Year:</b> n/a
<b>Total Income:</b>	£n/a	
<b>Minus Total Expenditure:</b>	£n/a	
<b>Surplus/Deficit for year:</b>	£n/a	
<b>Reserves held:</b>	£n/a	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Stereo Receiver	£150	Sponsorship from CO-OP	P	£150
Broadcast Mixer	£529			£
Computer Software	£21			£
CD Player With Recorder	£300			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£1,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£150</b>

<b>Total Project Income B</b>	£150
<b>Total Project Expenditure A</b>	£1,000
<b>Project Shortfall A - B</b>	£850
<b>Award sought from Wiltshire Council Area Board</b>	£1,000
<b>Is your organisation able to claim VAT?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 2	Female 2
<b>People Under 25 years</b>	Male 8	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify n/a

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 08/02/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**



# Performance Reward Grant Scheme

## APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: [wiltshirelaa@wiltshire.gov.uk](mailto:wiltshirelaa@wiltshire.gov.uk)

Area Board	<i>Melksham</i>	
Form submitted by (contact for all queries)	<i>Semington FC</i>	
Name of initiative	<i>Semington Sports Club; football ground development plan</i>	
Brief Description of Initiative	<p><i>The development of Semington Football Club has been constrained due to the fact it has played home fixtures outside of the village. Semington Rovers (Sunday team) was established in 1996 and with a healthy number of players and volunteers Semington Magpies (Saturday team) followed, forming in 2001.</i></p> <p><i>After many years endeavouring to acquire suitable land in the village for a football pitch Semington Parish council will become tenancy holder of the land to the west of West Wilts Crematorium after agreeing a 15 year lease on behalf of Semington Sports Club.</i></p> <p><i>The site has been prepared by a working party of volunteers with hedgerows tidied, the ditch cleared and water mains installed. Mole drainage, levelling, over seeding and regular mowing have all been performed; the playing surface is expected to be up to a good standard and ready for the start of the 2010/11 season.</i></p> <p><i>The next phase is to install appropriate changing facilities so that the site can accommodate both existing senior teams at the start of the 2010/11 football season. Returning to the village will be the platform for the future success of the club.</i></p> <p><i>The club has 30 players registered with the Football Association including 3 FA qualified coaches and has always been well represented by young people who have lived or have connections with Semington.</i></p>	
Please put a cross against the ambition(s) that this initiative will	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X

PRG Area Board Grant Scheme  
Application form

support	Supporting economic growth	
	Safer communities	
	Protecting the environment	X
	Action for Wiltshire – combating the recession	
Amount of funding sought	<p>£38,000</p> <p><i>Subject to obtaining planning permission which is currently being prepared</i></p>	
What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<p><i>This money is all for capital works and will be used for::</i></p> <ul style="list-style-type: none"> <li>• <i>Changing facilities (quotations have been sought for basic portakabin facilities and are in the region of £30,000)</i></li> <li>• <i>Installation of cesspit</i></li> <li>• <i>Installation of vehicle access and overflow car parking</i></li> <li>• <i>Goalposts will be purchased from clubs recent fundraising and 50% FA goalpost safety grant</i></li> <li>• <i>Semington Parish Council will provide a further £10,000</i></li> </ul>	
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p><i>In the Melksham Area Community Plan access to wide ranging leisure and sporting activities for all ages is seen as a priority. Semington Parish Council is a keen supporter of this project which will impact on the lives of many local people. The project will initially offer improved facilities for the existing senior teams. The number of users and frequency of participation will rise as the playing surface improves to withstand a higher level of use.</i></p> <p><u><i>Building Resilient Communities:</i></u></p> <ul style="list-style-type: none"> <li>• <i>At present both teams play regular league games against teams from various community areas in Wiltshire. This includes Melksham and Trowbridge as well as surrounding villages like Holt, Seend, Broughton Gifford and Steeple Ashton.</i></li> <li>• <i>Semington Magpies has ambitions to reach the Wiltshire League, it needs its own pitch to achieve this, and will mean teams from a wider area of the county will visit the village and use the facilities.</i></li> <li>• <i>The football club is run by around a dozen volunteers.</i></li> <li>• <i>A large number of people of all ages within the village get involved with fundraising for the teams and help with pitch maintenance and line marking. This project will create more volunteer opportunities.</i></li> <li>• <i>Many local people watch the teams on both Saturdays and Sundays. This number will increase given that the location is within walking distance of the heart of the village.</i></li> <li>• <i>Both teams have been committed to developing the talent of young persons in the village and surrounding area after they have outgrown youth football.</i></li> <li>• <i>One of the key council objectives is to encourage communities to take part in sporting and cultural activities and events that bring different age groups together. Both teams regularly have older persons watching and this is</i></li> </ul>	



	<p><i>anticipated to increase with matches taking place in the village itself. As many as 50 spectators have been recorded in the past.</i></p> <p><u><i>Lives not Services:</i></u></p> <ul style="list-style-type: none"> <li>• <i>The football club gives young persons in the village and surrounding areas of all abilities the opportunity to take active participation in healthy teamwork and to develop their potential.</i></li> <li>• <i>Teamwork is essential in football at all ages and this helps to build qualities of awareness, co-operation, confidence, respect and consideration for others.</i></li> <li>• <i>The club promotes fair play and a healthy lifestyle. Improved facilities will allow Semington Sports Club to promote these values through further related activities like sports training / coaching.</i></li> <li>• <i>Semington Rovers (Sunday team) won Wiltshire FA's fairplay award in 2007 following a season played with no bookings or ill discipline.</i></li> </ul> <p><u><i>Protecting the Environment:</i></u></p> <ul style="list-style-type: none"> <li>• <i>Due to the existing infrastructure of the site and surrounding area this project will have a positive impact on the environment.</i></li> <li>• <i>The club will co-ordinate a group of volunteers to maintain conservation of the site with the grass being mowed regularly as required.</i></li> <li>• <i>The pitch is on land which would otherwise remain unused. It is owned by the adjacent crematorium that has no plans for the area. The owners are pleased that the land will be used for the benefit of the village and will prevent further settlement by travellers.</i></li> </ul>
<p><b>What makes this initiative a local priority (eg evidence from research and local support)</b></p>	<p><i>The project encompasses Wiltshire FA's development objectives of increasing participation, improving levels of performance, and widening access to football.</i></p> <p><i>Since 1996, the football club has had an impact on the lives of 100's of people in Semington and the surrounding area and has grown with the support of local people and businesses through sponsorship, gifts-in-kind, fundraising and voluntary work.</i></p> <p><i>The club has the full support of the Parish Council and is held in high regard within the local community. The club was very proud to be recognised with Wiltshire FA's fairplay award in 2007.</i></p> <p><i>Sport is recognised for keeping people "off the streets", and keeps them focussed and occupied in healthy activity and helps build team spirit, respect for others and a sense of loyalty.</i></p>

How will you know you have been successful?	<i>We will know we have been successful once our village has its own football pitch and changing facilities that are better equipped for local football than those we currently use; an increase in active participation will result.</i>
<ul style="list-style-type: none"> <li>How will you measure the impact? (may have more than one measure)</li> </ul>	<ul style="list-style-type: none"> <li><i>By measuring the membership numbers of the club</i></li> <li><i>By measuring the number of fixtures and training sessions hosted at the facility</i></li> <li><i>By measuring the attendance of spectators</i></li> <li><i>By measuring the number of pitch / facility hires by other teams / groups / organisations</i></li> <li><i>By measuring the number of revenue streams</i></li> <li><i>By measuring the economic benefit seen by The Somerset Arms and Semington Village Hall / Social Club</i></li> </ul>
<ul style="list-style-type: none"> <li>What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<p><i>Our target is to gain promotion from the Trowbridge &amp; District League in to the Wiltshire League – expected to be achieved by 2012/13. This will be achieved by working with the Wiltshire FA to meet the required facility standards and to develop participation so that the club has the strength and depth of players to succeed. This may include the formation of a reserve team.</i></p> <p><i>We also plan to:</i></p> <ul style="list-style-type: none"> <li><i>Become an FA Charter Standard Club and work with the Wiltshire FA to have plans in place for youth football. As a well-organised, safe club we expect to achieve this recognition this year.</i></li> <li><i>Maintain Semington Rovers (Sunday team) participation in the top division of the Chippenham &amp; District Sunday Football League</i></li> <li><i>Develop the number of pitch / facility hires over time</i></li> </ul>
<ul style="list-style-type: none"> <li>How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	<p><i>We will:</i></p> <ul style="list-style-type: none"> <li><i>Encourage new players and supporters by raising the profile and accessibility of the club. Hosting community events will help to achieve this</i></li> <li><i>Co-ordinate volunteers who will maintain and improve facilities and the playing surface</i></li> <li><i>Increase the number of pitch / facility hires</i></li> <li><i>Expand levels of activity through regular training / coaching sessions</i></li> <li><i>Increased revenue streams will generate surpluses for future development and improvements</i></li> <li><i>Maintain a reputation of a well managed and friendly club</i></li> </ul>

<p>Who will benefit from this initiative?</p>	<ul style="list-style-type: none"> <li>• <i>Semington Parish as a whole – as an active village-based organisation the football club would contribute to an increasingly vibrant village</i></li> <li>• <i>The players and their families</i></li> <li>• <i>The health and wellbeing of participants, and that of the many people who come to watch</i></li> <li>• <i>The development of local football and the opportunities that the club creates for new players</i></li> <li>• <i>Future generations of local players and spectators</i></li> <li>• <i>Local organisations that hire the facilities; this could be existing youth football clubs</i></li> <li>• <i>The opposing teams that visit from Wiltshire Towns &amp; Villages</i></li> <li>• <i>The Somerset Arms (post match trade)</i></li> <li>• <i>The Village Hall / Social Club (organised social events)</i></li> </ul>
<p>Confirm no unfunded commitments from this initiative</p>	<p><i>I confirm that there will be no unfunded financial commitments arising from this initiative; the project and future activities are self-supporting and sustainable on a revenue basis.</i></p>
<p>What are the key risks to success and how will these be managed?</p>	<ul style="list-style-type: none"> <li>• <i>Project does not proceed and numbers ‘plateau’ off, thus stifling future expansion and ability to increase community involvement (Medium risk). A fund raising plan over a longer timescale would have to be put in place.</i></li> <li>• <i>Semington village ceases to expand and grow in terms of new, in-coming families (Low risk). Out of football club control, however club does recruit active members from further afield.</i></li> <li>• <i>Semington Football Club fails to attract new/keep old players (Low risk). The number of organised 11-a-side teams has been in decline (national statistics) but this means that there are more players seeking opportunities to play organised 11-a-side football.</i></li> <li>• <i>The club will continue to be friendly and fun place to play football.</i></li> </ul>
<p>Who will manage the initiative</p>	

Signed:

Dated:

Chairman of Area Board



Ref number:



# Performance Reward Grant Scheme

## APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: [wiltshirelaa@wiltshire.gov.uk](mailto:wiltshirelaa@wiltshire.gov.uk)

Area Board	Melksham	
Form submitted by (contact for all queries)	The Steeple Ashton Recreation and Community Development Group (The Rec Group)	
Name of initiative	St Mary's Sports Pavilion	
Brief Description of Initiative	<p>The pavilion will offer facilities to provide support for the current Football League and junior Teams with an ongoing plan to improve and increase further sporting facilities on the site as well as providing a sustainable meeting space for existing youth/adult/elderly and disabled groups currently operating elsewhere, offering a convenient, multi-functional location which to date does not exist within Steeple Ashton. The Pavilion will widen the scope and use of the playing fields, supporting more activities to a greater number and range of residents both from Steeple Ashton and the surrounding communities.</p> <p>The money will be spent on the timber frame building which provides changing rooms, referee/officials room, disabled facilities, a kitchen area and a multi-functional central area. The construction is built of sustainable materials with a wooden pantile roof.</p>	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	
	Action for Wiltshire – combating the recession	
Amount of funding sought	£50,000	

<p>What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)</p>	<p>This money will be spent on a sports pavilion, a building which is architecturally of a high standard to meet future needs and in keeping with the Steeple Ashton Village Design Statement. This project has been approved at planning level by Wiltshire Council.</p> <p>The overall project cost is £145,000, we are awaiting a second stage decision from the Big Lottery for £45,000 and have also approached Awards For All, further Big Lottery grant funding streams and the Area Board Melksham.</p> <p><b>Total Project costs</b>  Capital Costs : £95,000  Revenue: £50,000</p> <p><b>The money will be spent</b>  Capital Costs: £25,000  Revenue Costs: £25,000</p>
<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p>This projects fulfils the ambitions above at a number of levels:</p> <p>This facility will encourage integration for the entire population of Steeple Ashton, crossing social boundaries creating a useable space for multiple uses. From the questionnaire issued it is obvious that residents want to see the sports fields used more effectively and have an area to host a wide number of activities. We know this project will contribute to building a stronger sense of community within Steeple Ashton.</p> <p>This project will improve lives within the village by offering a communal area where relationships can be built, activities shared and a meeting space for the residents to hire for multiple purposes.</p> <p>Steeple Ashton is a village with an extremely diverse population with a growing proportion of teenagers/young adults, for whom the village currently offers no facilities. This inevitably leads to young people being bored and open to influences such as anti-social behavior, underage drinking etc. There is an immediate demand for a Youth Club facility offering a safe, friendly environment where the young people of different social groups can gather. We already have a group of Young People willing to form a committee and proceed with this upon completion of the project. We know that this will have a very positive impact on the young people and the community reducing intermittent crime and anti-social behavior, thus leading to a safer community within the village.</p>

<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p>This project is a local priority as a permanent pavilion has been needed on this site for many years. Currently there is a temporary structure in place with limited changing/toilet facilities, this cannot support the full requirements of the football teams alone, let alone the number of other sports that the fields can easily facilitate. We carried out/issued a questionnaire to all the residents of Steeple Ashton and it was unanimous that all the residents could see a reason to use the pavilion suggesting alternative sports, meetings, clubs, health or entertainment purposes.</p> <p>We also spoke to the Wiltshire Football Federation with regard to improving the facilities and they confirmed that they would definitely increase their activities and teams based in Steeple Ashton if the project was achieved. We already have 10 football teams that have committed to using the pavilion upon completion. We know that sport is instrumental in building stronger communities and we believe that the completion of this facility will definitely impact on anti-social behavior and the community spirit of Steeple Ashton.</p>
<p>How will you know you have been successful?</p>	<p>We will gauge the success of this project upon the committed bookings, number of clubs and residents using the pavilion.</p>
<ul style="list-style-type: none"> <li>How will you measure the impact? (may have more than one measure)</li> </ul>	<p>We will also perform a follow up questionnaire with the residents and pavilion users 12 months after opening. The performance indicators would be the number of users to the pavilion and the increase of activity on the playing fields.</p>
<ul style="list-style-type: none"> <li>What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<p>This project achievement is initially the opening of the pavilion. After this quarterly targets would be set based on discussions Wiltshire Police, Community Partnerships and the users of the facility.</p>
<ul style="list-style-type: none"> <li>How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	<p>This project is sustainable from constant communication with existing Pavilion users, continued communication with the community as a whole and ongoing promotion of the facility through clubs, groups, sports teams and sports federations.</p>
<p>Who will benefit from this initiative?</p>	<p>This project will have a direct impact on all the residents of Steeple Ashton as well as those of the surrounding villages an approximate number of 2100. It will have direct benefit on the whole village community offering a meeting place and sports empower residents to 'take ownership' of the facility and overcome social issues which currently exist between the two distinct social brackets of residents.</p>
<p>Confirm no unfunded commitments from this initiative</p>	<p>Please delete the statement that does not apply:  1. I confirm that there will be no unfunded financial commitments arising from this initiative, or</p>

<p>What are the key risks to success and how will these be managed?</p>	<p>The key risks for this project is that it is not utilised to its full potential and bookings are not maintained for the sports fields. This will be closely managed by ensuring that the useage of both these facilities are monitored and the pavilion is marketed not only to the residents but also to potential clubs/groups from outside the village for hiring and utilising the close links already established with local sports clubs and federations.</p>
<p>Who will manage the initiative</p>	<p>The Steeple Ashton Recreation and Community Development Group (The Rec Group)</p>

Signed:

Chairman of Area Board

Dated:



<b>Report to</b>	<b>All Area Boards</b>
<b>Date of Meeting</b>	<b>March - April</b>
<b>Title of Report</b>	<b>LPSA Funding Bid: Community Payback</b>

Community Payback enables offenders to repay their debt to society through the contribution of time and labour to help local communities tackle a wide range of issues from graffiti and chewing gum removal to litter picking, ground clearance and other environmental improvement projects. Offenders work in the community as part of a fully supervised team. In Wiltshire over 72,000 hours of community payback time are completed every year by offenders, this equates to £378,500 of free labour to local communities.

This scheme can be of major benefit to Area Boards - offering fast and effective responses to issues of concern to local people. A wide range of works can be undertaken including litter, gum and graffiti removal, footpath clearance and repair, river clearing, decorating and maintenance of community facilities. Ideas for projects will be sought from the public, councillors and parishes through the issues system. These will be prioritised by Area Boards and the Community Payback team will develop programmes of work in response.

An investment of £73,000 is now sought from the LPSA fund to extend the scheme in terms of the range of services offered and also the reach of the scheme into more rural parts of the County. This latter will be achieved through the provision of 3 utilities trailers allowing teams access to hot water, toilets and refreshments during the day - enabling teams to be more self sufficient and able to undertake work in isolated rural areas. Investment will be used to purchase of high pressure cleaners for removal of graffiti and gum and additional equipment. This investment will be of direct and immediate benefit to the Area Boards and the local communities they serve.

The objectives of the project are

- To increase resources directed at key street scene issues that affect community wellbeing such as vandalism, graffiti, gum and littering
- To involve the public, parishes and area boards more directly in the criminal justice system building public awareness and service responsiveness and linking the scheme with the Area Boards' Community Issues system
- To target resources at projects and priorities identified by local communities
- To extend the reach of Wiltshire Community Payback into rural communities

The scheme supports objectives in the Local Agreement for Wiltshire around building more resilient and safer communities, protecting the environment, improving the way in which organisations in Wiltshire work together and supporting elected members in their community leadership roles. There are additional benefits for offenders, particularly young offenders, including the development of work skills and experience which increases future employability and contributes to reducing re-offending.

***The support of the Area Board is now sought for this bid.***



## MELKSHAM AREA BOARD

Date	Cabinet Member Attending	Location	Area Board Agenda Items (including officer contact details)	Other events (provisional)
26 May 2010	Toby Sturgis, Waste, Property, Environment	Seend Community Centre	<p><b>Community Items:</b></p> <ul style="list-style-type: none"> <li>• King St lorry park feedback</li> <li>• Community Speed watch- David Bullock</li> </ul> <p><b>Partner items:</b></p> <ul style="list-style-type: none"> <li>• NHS feedback from health fairs</li> </ul> <p><b>Corporate items:</b></p> <ul style="list-style-type: none"> <li>• LDF consultation feedback</li> <li>• Flooding – results from consultation with parish and town councils</li> <li>• Waste collection consultation</li> <li>• Public Service campus feedback</li> <li>• Libraries review</li> <li>• Parking review</li> </ul> <p><b>Community Area Grants will be considered.</b></p>	
28 July 2010	John Noekin, ICT, HR, Customer Services	Shaw school	<p><b>Community Items:</b></p> <p><b>Partner items:</b></p> <ul style="list-style-type: none"> <li>• Protective Services – Martin Mcdonagh</li> </ul> <p><b>Corporate items:</b></p> <ul style="list-style-type: none"> <li>• British Waterways - changes to the way residential boat owners are regulated might impact on local communities (contact Ken Oliver)</li> </ul> <p><b>Community Area Grants will be considered.</b></p>	

8 <sup>th</sup> September 2010	Lionel Grundy, Children & Young People	Melksham Oak School – (this venue to be confirmed).	<p><b>Community Items:</b></p> <ul style="list-style-type: none"> <li>• Young people</li> </ul> <p><b>Corporate items:</b></p> <ul style="list-style-type: none"> <li>• Leisure review</li> </ul> <p><b>Community Area Grants will be considered.</b></p>	
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Community area manager: Abbi Gutierrez ([abbi.gutierrez@wiltshire.gov.uk](mailto:abbi.gutierrez@wiltshire.gov.uk))  
Democratic services officer: Kevin Fielding ([kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk))  
Service director: Niki Lewis ([niki.lewis@wiltshire.gov.uk](mailto:niki.lewis@wiltshire.gov.uk))

Item No.